PEER TEAM REPORT

ON

INSTITUTIONAL ASSESSMENT AND ACCREDITATION

OF

Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Mumbai-400076 Maharashtra

1st Cycle

Visit Dates
6th - 8th October, 2016

National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission
P. Box No.1075, Nagarbhavi , **Bangalore** – 560007

PEER TEAM REPORT ON
Institutional Assessment & Accreditation of
Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Powai Mumbai-400076

Section I : GENERAL	Information
1.1 Name & Address of the Institution	**Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Powai Mumbai-400076**
1.2 Year of Establishment	September 2008
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties / Schools :	Science, Arts, Commerce
• Departments / Centers :	Science- 01, Arts- 01, Commerce- 05
• Programmes / Courses offered :	UG-06, P.G. – 02
• Permanent Faculty Members :	04(M) 03(F) Total-07; 24 management appointees
• Permanent Support Staff:	Non Teaching 16(M) 09(F) Total-25
• Students :	UG –1225 (M), 793(F) Total 2018 P.G–81(M), 71 (F) Total 152
1.4 Three major features in the institutional context (As perceived by the Peer Team) :	• The college is established under minority status (Kannada) in metro city (Powai), 1.6 acres catering to the needs of higher education in Mumbai an area of 15km. • The college has very good infrastructural facilities with 8 floors building. • The committed management and the principal to provide higher education and has regional reputation.
1.5 Dates of visits of the Peer Team (a detailed visit scheduled may be included as annexure) :	06th -08th October, 2016.
1.6 Composition of the Peer Team which undertook the on-sight visit :	
Chairperson :	Prof.P. Ramaiah, Flat No. 405, Lumbini Apartments, Opposite Nature Care Hospital, Dharamkaram Road, Ameerpet, Hyderabad-500016.
Member Coordinator:	Dr.Narendra Chotaliya 255, Ravi Residency, Gava -Java , Behind Stering Hospital , Rajkot 360007
Member :	Dr.Arvind Kalia, Professor. Department of Computer Science, Himachal Pradesh University, Summer Hill, Shimla-171005. Himachal Pradesh Res: Set No. 50, Teachers Colony, H.P. University, Shimla-171005
NAAC Officer :	Dr. Ganesh Hegde Deputy Adviser, (NAAC) Opposite to National Law School of India University, Nagarbhavi, Bangalore -560072 Karnataka

Section II : CRITERION WISE ANALYSIS	Observations (Strengths and / or Weaknesses) on Key-Aspects
2.1. Curricular Aspects :	
2.1.1 Curricular Planning and Implementation:	• Curriculum and programmes are in line with vision and mission of the institution. • College adopts curriculum designed and developed by Mumbai University. • Every faculty member contributes in pre. & post meeting of BOS to develop curriculum
2.1.2 Academic Flexibility :	• Range of programme options are available as per University rules • Credit based semester grading system is observed in all colleges under Mumbai University. • College offers in all six UG and two PG courses under self-financing mode.
2.1.3 Curriculum Enrichment :	• Curriculum/syllabi reviewed periodically by the university and the last revision is made in 2014-15. • Runs 5 Certificate and 2 Diploma courses in collaboration with IIT & TISS. • Value added programs like Vedic Maths, Yoga, soft skill, Guru-Shishya Parampara in place.
2.1.4 Feedback System:	• College has a formal system of feedback from stakeholders. • Various certificate courses were introduced in last five years • Feedback collected from stakeholders conveyed to the university
2.2. Teaching, Learning and Evaluation :	
2.2.1 Student Enrolment and Profile :	• Admission process is published in college prospectus and on websites of college and university. • Admissions are as per University and state Govt. rules. • Transparent admission process in place including management quota (15%).
2.2.2 Catering to Student Diversity::	• Rule of reservation is observed. • Well structured bridge courses in English, Math, Stat, Economics and Accountancy • Special coaching and remedial classes offered for slow learner • Additional facilities provided to advanced learners.

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2.2.3 Teaching-Learning Process :	• Academic Calendar and subject-wise teaching plan prepared and followed • Teaching-learning process with use of ICT in place • College adheres to a structured plan for monitoring and evaluating quality of teaching-learning. • Students benefitted by effective counseling, psycho-social support and guidance services
2.2.4 Teacher Quality:	• 2 PhD, 2 MPhil, 27 PG faculty and 30 visiting faculty, 3 submitted PhD and 4 cleared NET/SLET exams. • Management recruits qualified faculties as per UGC norms adopted by the university. • College offers opportunities for academic growth and professional development
2.2.5 Evaluation Process and Reforms :	• The evaluation schedule and methods are communicated to students and parents through prospectus and website. • Credit Based Semester Grading System (CBSGS) is followed. • The mechanism to redress grievances related to evaluation at college level and university level exists
2.2.6 Student Performance and Learning Outcomes	• Students' performance in university exam is more than university's average(ranging 70% to 95%). • Internal assessment(25%) /evaluation used as indicator to evaluate student performance. • Remedial Coaching classes provided to the students and in UG and PG learning outcomes and students' progression is satisfactory

2.3. Research, Consultancy and Extension :

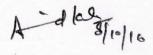|	
2.3.1 Promotion of Research :	• Research committee to monitor and address issues of research in place. • College encourages faculty members and students to participate in professional and academic programs for promotion of research
2.3.2 Resource Mobilization for Research :	• Management provides seed money to undertake research • Received finance from ONGC, Cosmos Bank, BCS and IMS(Rs.90,000) • Special provision is yet to be made in budget for research and the faculty is yet to apply for research projects to the funding agency

2.3.3 Research Facilities :	• ICT and library facilities including N-List and BCL made available for research
2.3.4 Research and Publication and Awards:	• Average 2 papers per faculty member published in journals (80). • Two faculties have received awards from professional bodies.
2.3.5 Consultancy:	• College-industry interface in place. • Rs.20,000 generated through consultancy. • Formal consultancy with major industry and recognized NGOs is yet to be initiated.
2.3.6 Extension Activities and Institutional Social Responsibility:	• Regular extension activities undertaken through NSS, DLLE and clubs • Various outreach programmes are undertaken in collaboration with Government departments, local community and NGO's • NSS unit received appreciation from Panchayat, Police authority, MBA foundation, Adivasi Sahaj Shikshan Pariwar and Corpprator.
2.3.7 Collaborations :	• 5 MoUs with IIT, Tata Consultancy Services, Koutient Resources Pvt Ltd, TISS, AHAR • Resource persons from university, IIT, VIT, NABARD, ONGC invited in national seminar • Collaboration with Govt. departments, NGOs is yet to be initiated.

2.4. Infrastructure and Learning Resources:

2.4.1 Physical Facilities :	• Out of 8 floors the college is allocated four floors (4712sq. m.) • College has adequate physical infrastructure for curricular, co-curricular and extra-curricular activities. • The college has augmented the infrastructure to keep pace with academic needs. • Other facilities are shared with other institutions of the trust.
2.4.2 Library as a Learning Resource:	• Library has total of 9406 books, 5636 text books, 3247 reference books, 3054 titles and 523 general books, 34 journals, 19 magazines and 13 newspapers. • Automated Library with SOUL 2.0, OPAC, INFLIBNET, N-list, DOAJ, 17 computers & 1 printer, internet with 4mbps speed and reprography facility and with total built area is 204.39 sq. mt. with seating capacity of 201. • Library has a Committee to guide its functioning.

2.4.3 IT Infrastructure:	• College has 220 computers in three laboratories with internet facility, 29 classrooms with projectors and cameras. • 7 servers, 14 laptops, 14 printers, 30 projectors, 69 CCTV with IP cam NVR-10, generator back up in place. • ICT-enabled learning facilities available.
2.4.4 Maintenance of Campus Facilities:	• Infrastructure is well maintained. • Sufficient budget provided for repair& maintenance of infrastructure • Repair and maintenance work of buildings and equipments & computer equipment by outsource agency

2.5. Student Support and Progression:	
2.5.1 Student Mentoring and Support:	• Effective students monitoring, counselling and support system are available. • Full time counselling facility is being provided to all students. • Support is provided to slow learners and industry visits are organized • Financial assistance to economically weak students of minority from management available
2.5.2 Student Progression:	• Student progression in all respects forwarded through SMS to parents. • 40% students opt for PG, average 29% students get job after UG through placement cell. • Every year at least two students gets 100% marks in some subjects in the final year exam.
2.5.3 Student Participation and Activities:	• Students' council is formed as per university norms and students are involved in various academic and administrative bodies. • Students are encouraged to participate in sports and cultural activities • Students participation in university, inter-university competitions and have won prizes • College magazine "Resonant" published every year to encourage literary efforts among students along with other magazine at departmental level.
2.6. Governance and Leadership:	
2.6.1 Institutional Vision and Leadership	• Vision and Mission statement is well defined. • Visionary chairman, secretary, principal and proactive management. • Delegation of responsibility through 27 committees and participative management

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2.6.2	Strategy Development and Deployment	• College has prepared a plan for implementation. • Mechanism to redress grievances is in place • Feedback from different sources used in decision making. • The college is yet to prepare perspective plan for development.
2.6.3	Faculty Empowerment Strategies :	• Faculty are encouraged to attend orientation programmes, refresher courses, FDP,STC, etc. • Self-appraisal of teachers exists • Welfare schemes along with fee concession to wards of employees in place.
2.6.4	Financial Management and Resource mobilization :	• Well conceived and efficient financial management. • Internal and external audit system in place • Student fees is main source of fund
2.6.5	Internal Quality Assurance System :	• IQAC established in 2014 as per NAAC guidelines. • Effective implementation of academic audit every year. • Involvement of faculty and principal in all academic activities.

2.7. *Innovative and Best Practice:*

2.7.1	Environment Consciousness :	• College has 165 plants and trees and Green audit is conducted. • Inter-collegiate competition on e-waste management by Computer department is effective • Some measures have been initiated to make campus eco-friendly.
2.7.2	*Innovations:*	• Alumni card is issued to make use of library and to participate in all developmental activities. • Membership in British Council Library. • Skill based programmes initiated. • Smart classroom are yet to be provided.
2.7.3	Best Practices :	• Stakeholders and teacher-student relationship is good. • Filmy Friday, Premdan, Scholar cards, Best reader award, Day care centre

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Section III : OVERALL ANALYSIS	Observations :
3.1 Institutional strengths :	• Institution has good reputation • Effective leadership and supportive management • Optimal utilization of available space with good amenities. • Conducive atmosphere for teaching and learning. • Full time Counselor is available on the campus.
3.2 Institutional weaknesses :	• Space constraint for expansion. • Availability of faculty with minimum required qualification. • Inadequate ongoing research by the faculty. • Limited financial autonomy to the institution. • Structured mechanism to promote consultancy and collaboration.
3.3 Institutional Opportunities :	• The scope to obtain permanent affiliation from university. • Scope to introduce more PG and short term, value added course with skill development. • Scope to promote strong research culture among faculty and students. • Scope to prepare students for JRF/NET/SLET /Competitive Examinations. • Scope to organize more conferences, seminars and workshops. • Scope to establish language lab for development of communication skils of students.
3.4 Institutional Challenges	• Acquiring more land in metro city like Mumbai. • Employing and retaining well qualified teachers. • Resource generation for research from funding agencies. • Introduction of new job oriented and skill development programmes.

Section IV: Recommendations for quality enhancement of the institution

- College may take necessary steps to obtain 2(f) status from UGC.
- College may initiate steps to obtain permanent affiliation status from university.
- The college may plan to introduce more need based, add on, skill development and enrichment programmes.
- College may plan to introduce PG programmes in MBA and M.Com. in Banking and Insurance.
- The college may plan to introduce certificate courses in Taxation, MS Excel, SPSS, Business Journalism, Script writing, Editing and Documentary.

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- Faculty may encouraged to complete their PhD.
- The college may plan to organize more seminars, workshops and conferences.
- College may initiate necessary steps to strengthen the research activities on the campus.
- Increase collaborative linkages with institutions and industry for research and consultancy
- Strengthen digital language lab for skill development and communicative English along with placement cell.
- ICT facility be strengthened by adding smart class rooms
- College may plan to prepare students for JRF/NET/SET /Competitive Examinations successfully.
- Effective utilization of highly placed and influential Alumni and PTA for augmenting infrastructure and learning resources
- Alumni association be registered.

I agree with the observations of the Peer Team as mentioned in this report.

Seal of the Institution

Signature of the Head of the Institution

8/10/2016

Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Powai Mumbai-400076

PRINCIPAL
Bunts Sangha's S. M. Shetty College
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Peer Team.

Name	Designation	Signature with date
Prof.P. Ramaiah	Chairperson	8. 10. 2016.
Dr.Narendra Chotaliya	Member Coordinator	8.10.16
Dr. Arvind Kalia	Member	8/10/16
Dr. Ganesh Hegde	NAAC Officer	

Place: Powai, Mumbai-400076

Date: 8th October, 2016.

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