

**BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND
MANAGEMENT STUDIES, POWAI
IMC RBNQ CERTIFICATE OF MERIT 2019
ISO 21001:2018 CERTIFIED**

Student Enrichment Activity Approval Form

Department: B.COM

Program: PARENTS TEACHERS MEETING

Objectives: To inform parents of SY B.COM students about the university rules regarding attendance of students, offline classes, courses, exam patterns, prelim exams and other important tips to be followed by the students.

Need: Parents should always be informed about the educational process to be followed by their ward during the course of their study in the college. All queries from parents' side must be addressed satisfactorily.

Content: University rules regarding attendance of students, actual attendance of students till the month of July, offline regular classes, exam pattern, unit tests, inter collegiate events, certificate courses and other important tips to be followed by the students.

Resource Person: Vice Principal & B.Com Coordinator, Class-in-charge of SYBCOM A and Class-in-charge of SYBCOM B.

Date: 6th August, 2022

Time: 10am to 11 am

Venue: 607 - SYBCOM-A, 610-SYBCOM-B

Cost/Budget: N/A

Proposed by: BCOM Coordinator - Assistant Prof. Sandesha Shetty



Verified By: Principal - Dr. Sridhara Shetty




PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

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WORK DISTRIBUTION

Team Members for the event & work distribution:

Sr. NO.	Faculty Name	Work Assigned
1	Asst. Prof. Sandesha Shetty	Welcoming & Addressing the Parents regarding rules and regulations of the college.
2	Asst.Prof. Dr. Vijay Vishwakarma	Preparing the Backdrop, Explaining the PPT, Promotion of the event.
3	Asst. Prof. Adya Bharati	Preparing the invite message, Handling the Question & Answer session, Feedback form and NAAC Report preparation.




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Whatsapp Message

**Bunts Sangha's SM Shetty College of
Science ,Commerce & Management Studies,Powai**

Cordially invite parents of **SYBCOM A&B** to the first Parent Teacher Meeting of 22-23.

Time -10 am - 11 am

Date - 6th August 22

Venue - SYBCOM A -607

SYBCOM B - 610

Parents please carry your Aadhar Card to show the same to the security

Attendance is mandatory

Regards

BCOM Department




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B.COM PROGRAM

Organizes

PARENTS TEACHERS MEETING

Date: 6th August, 2022

Time: 10 am to 11 am

Program Schedule

Welcoming Parents and PPT explanation	Asst. Prof. Dr. Vijay Vishwakarma <i>Class In charge SY B.COM -B</i> Bunts Sangha's S.M.Shetty College of Science, Commerce & Management Studies, Powai
Address to Parents and Q&A Session	Asst. Prof. Sandesha Shetty <i>Vice Principal and B.Com coordinator</i> Bunts Sangha's S.M.Shetty College of Science, Commerce & Management Studies, Powai
Vote of Thanks	Asst. Prof. Adya Bharati <i>Class In charge SY B.COM A</i> Bunts Sangha's S.M.Shetty College of Science, Commerce & Management Studies, Powai




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REPORT

Event: PARENTS TEACHERS ASSOCIATION

Date: 6th August, 2022

Timing: 10am to 11 am

Venue: 607- SYBCOM- A, 610-SYBCOM-B

Scope: SY B.COM A & B - Students and Parents

Objective: To inform the parents about the attendance, performance of students, their courses, exam pattern, unit tests, etc.

Highlights: The Parents Teachers Meet for SYBCOM students of our college was organized on the 6th August, 2022 offline in the campus at 10 am. The meeting was attended by 108 parents along with their children. Parents of 51 girls and 57 boys were present.

Asst. Prof. Adya Bharati, the class teacher of SYBcom-A, welcomed Vice Principal & BCOM Coordinator- Asst. Prof. Sandesha Shetty, Asst. Prof. Dr. Vijay Vishwakarma, parents, and students. Asst. Prof. Sandesha Shetty, initiated the meeting by addressing important issues such as attendance, examinations, and role & responsibilities of parents and students in achieving 100% results. Asst. Prof. Dr. Vijay Vishwakarma & Asst. Prof. Adya Bharati then together handled the PPT explanation where all the important instructions were given, including the importance of 75% attendance, completion of lectures, mode of assessment, A.T.K.T. examination, commencement of unit tests, and support required from parents.

The floor was then opened for students and parents to ask any more questions, the same were answered by the faculty members. The meet was concluded by a Vote of Thanks proposed by Ms. Adya Bharati, thanking the Management, Principal Sir, Vice-Principal Sir, other faculty members, and most importantly all the parents and students for attending the meeting.

Members for the event:

Asst. Prof. Sandesha Shetty - Vice-Principal and B.COM Coordinator

Asst. Prof. Adya Bharati - Class in-charge of SY BCOM A

Asst. Prof. Dr. Vijay Vishwakarma - Class in-charge of SY BCOM B



**Prof. Sandesha Shetty
Vice Principal and B.COM coordinator**




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PHOTOS



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FEEDBACK

In the Feedback form circulated, the following details were collected:

1. NAME OF THE STUDENT
2. CLASS
3. ROLL NUMBER
4. STUDENT CONTACT NO.
5. PARENT'S NAME
6. PARENT'S CONTACT NO.
7. FEEDBACK/ COMMENTS (IF ANY)

The data is essential for continuous communication with the parents. Using the contact number WhatsApp group was formed and attendance details were shared. Overall the parents appreciated the efforts taken by the Vice principal Sir and Class teachers of SYBCOM A & B Class.



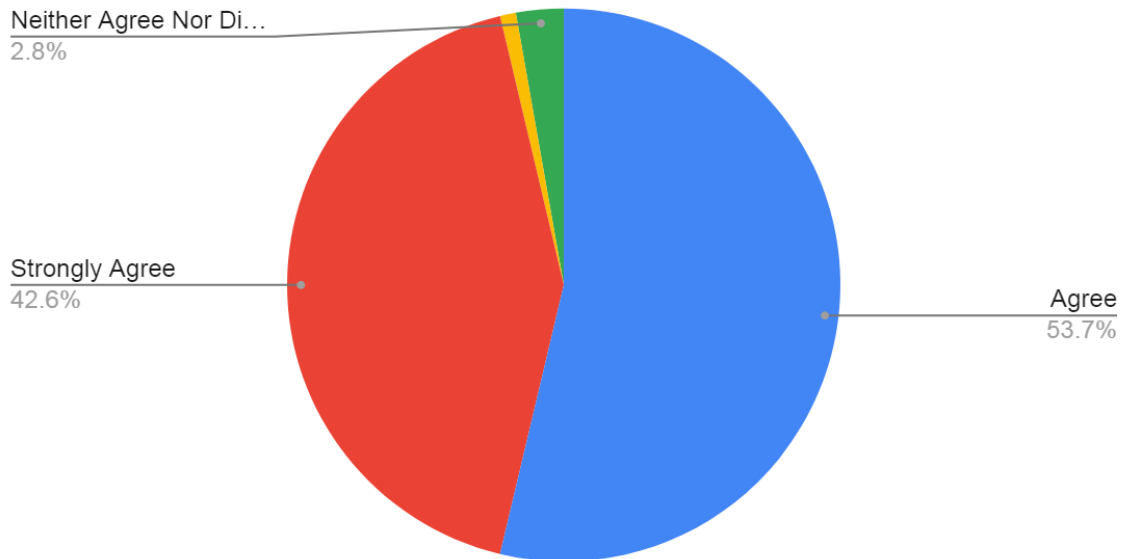

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Count of STUDENT GENDER-



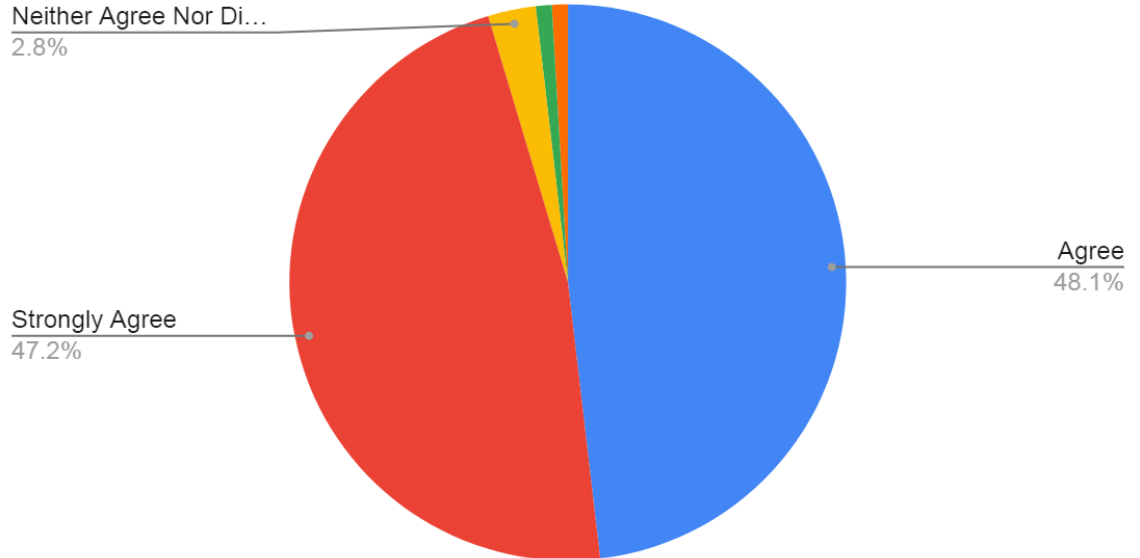
Count of Feedback about the Institution [As a parent you are able to promote your child in being an active participant in both class and extracurricular activities]



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Count of Feedback about the Institution [As a parent you are satisfied with the way in which the department is meeting the overall needs of your child]



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ACTION TAKEN REPORT

Actions taken by B.COM Program for the feedback provided in **Parents Teachers Association Meeting Conducted for SY B.Com Div- A & B**

DATE	Feedback Received	Action Taken
6 th August, 2022	<ul style="list-style-type: none">• Parents appreciated the efforts taken by the college to provide them all necessary information.• They were happy to receive the attendance record of their ward, month-wise.	The Whatsapp Number of every parent was collected via attendance & feedback form. To make sure to keep frequent meetings with the parents and keep them informed about every important activity to be conducted further.




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