BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, **POWAI** PERMANENTLY AFFILIATED TO MUMBAI UNIVERSITY **IMC RBNO CERTIFICATE OF MERIT 2019** ISO 21001:2018 CERTIFIED

Certificate Course Approval Form

Department: Department of Accountancy and Financial Management

Program: Certificate course in Tally ERP-9 plus GST

Objectives: -

- 1. To enable the learner to with practical skills of Accounts/Audit/Tax.
- 2. To analyze and finalize books of accounts.
- 3. To understand the concepts of GST along with practical training on Tally.
- 4. To develop competency and self-reliance for maintaining books of accounts

Need: Students must be acquainted and equipped with the practical knowledge of maintaining and finalizing the books of accounts in Tally ERP 9 and be updated on the concepts of GST, to make them industry.

Scope: Students of our college across all disciplines.

Resource Person: Mr. Chandrabhan Verma, ICIT Computer Institute

Course Fee – Rs. 3,000/-

Course Duration – 30 + Hours Course Dates – 14th March, 2023 to 30th April, 2023 **Venue:** 6th Floor IT Lab, (Room no. 603)

Proposed by: Department of Accountancy and Financial Management Verified by:

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- B-shi

Asst. Prof. Sandesha Shetty Dr. Sridhara Shetty Vice-Principal and Coordinator

Asst. Prof. John Menezes Convenor

Principal

John Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies Powai, Mumbai 400076.

February 01, 2023

The Chairman Bunts Sangha's Powai Education Committee Powai, Mumbai 400076.

Respected Sir,

Subject : Approval for Amount to be Collected for Certificate Course in Tally ERP-9 plus GST for Academic Year 2022-23.

With reference to the above, this is to inform you that the Department of Accountancy & Financial Management, is conducting a Certificate Course in Tally ERP-9 plus GST in Association with ICIT Computer Institute for the degree college students. The course will impart theoretical and practical knowledge and the batch size will be 30 students. Course Fee is Rs. 3,000/- per student. Following is the breakup of Total Cost and amount to be collected:

Sr. No.	Particulars	Amount (Rs.)
01	Total Amount expected to be collected (Rs. 3,000 x 30)	90,000/-
The second	Less:	
02	Payment to ICIT Institute (Rs. 2500 x 30 students)	75,000/-
03	Amount to be retained by the college (Rs. 500 x 30 Students)	15,000/-

Hope you will consider the same and approve. Thanking you,

Dr Sridhara Shetty

RINCIPALOL

Yours faithfully,

Course

Coordinator

CA Jagedish Sherty Ulthur Mohandas Shetty Treasurer Vice Chairman Dr. Sandeep Singh General Manager (A & A)

Vasant Shetty Palimar Vice Chairman

Collection and Re

CS Uttam Shetty Secretary

Chairman

BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, POWAI PERMANENTLY AFFILIATED TO MUMBAI UNIVERSITY IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED

Minutes of the Meeting

The Departmental meeting was held on 9th December, at 12:30 pm. Following matters were discussed in the meeting:

- 1. Teachers were instructed to plan some events for the Department of Accountancy and Financial Management and suggestions were taken for the same.
- It was decided that Department will be conducting a Certificate Course on "Tally ERP 9 Plus GST" from 14th March, 2023 to 30th April, 2023.
- 3. It was discussed that Asst. Prof John Menezes will be the Convenor for the Certificate Course on "Tally ERP 9 Plus GST".
- 4. It was decided that ICIT Computer Institute will be the Training Institute and Mr. Chandrabhan Verma will be the resource person for the certificate course.

Asst Prof. Sandesha Shetty Vice Principal & B.Com Coordinator

Teachers who attended the meeting:

Name	Signature
Asst Prof. Sandesha Shetty (Vice Principal & B.Com Coordinator)	Acel
Asst. Prof. John Menezes – Member of Accountancy Department	Dranese
Asst. Prof. Vijay Vishwakarma – Member of Accountancy Department	Vijaya
Ms.Siddhi Khamkar-FY B.Com (A) Class Incharge	sidani

Mrs.Namrata Dube - FY B.Com (B) Class Incharge	Namrata V. Dube
Mrs.Priya Nadar -TY B.Com (B) Class Incharge	
	April yer
Mr.Jay Kadam - SY B.Com (A) Class Incharge	fluedam
	Local dr

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NOTICE

Dear Students,

The Department of Accountancy & Financial Management of Bunts Sangha's S.M. Shetty College of Science, Commerce and Management Studies in Collaboration with

ICIT Computer Institute is conducting

Certificate course in Tally ERP-9 plus GST Course Duration - 30+ Hours

The course will add Value to Your CV and enable you to get Industry Ready

Course Start Date : First Week of March, 2023 Timings: 12.00 noon onwards Course Fees: Rs. 3,000/-. (The fees covers study material, offline teaching and practical's)

DETAILS FOR "ONLINE PAYMENT" from the content of th

Kindly register yourself by making the fees payment and once payment is done kindly upload the payment details using the following link:

https://docs.google.com/forms/d/e/1FAIpQLSdI7ZJIRBowbYTqC7GvjWzokddJAAsUkFnFPV 11o6q6IWSZZw/viewform?usp=sf_link

After payment of fees, kindly join the course whatsapp group with the link given below: <u>https://chat.whatsapp.com/ITrveleNp2jFF27tykykIG</u>

For Queries, Contact: Prof. John Menezes - 9867050902

Regards, Department of Accountancy & Financial Management

BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, POWAI PERMANENTLY AFFILIATED TO MUMBAI UNIVERSITY IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED

PROGRAMME SCHEDULE & DAILY WORK REPORT

Login Sh	eet	ICIT	COMPUTE INSTITUT	E
	Certificate Course			
Name Of Fi	udent: ADITHYAACHARYA aculty: Chardlabon :: one No: 6362115469.	End	se: Tally ERPR Date: 13 05 23 Date: ent's Phone No: 988 Faculty	
Date	Tally Erp 9	Sign of Student	Sign	1000
13/03/2009	Theory Lecture of Tally - History of Tally - Use of Tally - Handling of Account. Ledger Info - Company Info - Balance Sheet & Profit & Loss A/c- Display Day Book . Tally & Accounting Fundamental -	Addhye	63mg	
25/3/202	Create A Company - Alter A Company - Delete A Company - Creating Ledger - Alter & Delete Ledger - Create Trial Balance. Display Trial Balance in Detail. Accounting Voucher - Use Single Entry Mode - Alter /Delete Voucher -	Adathy	a Sus	
1(3123-	Report Generation. Customization of Report . Debit Note & Credit Note . Analyze Statement of Account. Inventory Creation. Create Stock Group . Split Company. Invoice Bill Printing. Cheque Printing . Bank Reconciliation Statement.	Adith	Gus	-
	Invoice Bill Printing. Cheque Printing .			

12/3/25	Alter / Delete Stock Group. Create Stock Item. Alter/Delete Stock Item. Integrate Account With Inventory - Maintain Bill Wise Detail. Maintain Budget. Use Multi Currency - Purchase & Sales Order - Maintain Cost Center -	Adi	strugs	6	8
26 (3(23	Pass word Protection. Tally Vault Password. Admin & User Level Security . Auto Backup. Backup Company . Restore Company. Group Company. Use logo in Company Report.	Ad	Ethyp	6	Res .
- CF	Ex-1 Balance Sheet	Ad	ithys	1	Re
5323	Ex-1 Stock Inventory	Ade	Shipo	TE	Sw9
16(3)23	Ex-1 Voucher Entry	pa	i dayo	76	Eng
13/3/23	Exercise - 2	A	destrye	12	Bing
213/23	Exercise - 3	AC	C. My	- 6	328
19/2/23	Exercise - 4	A	destry	06	Swa
10/3/23	Exercise - 5	A	dethy	0	Sing
8 13 123	Exercise - 6		tidhyg		Burg
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13/23	Exercise - 13	1	5-1-10		Forme
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11 12 123	Exercise - 15		4din	yo	Ra
25/3/21	Exercise - 16		Adus	nya	Ens
3323	Exercise - 17		Adid	the	Cons
513125	GST Exercise - 1		Ade	1 Pyp	ang
27/3/23	GST Exercise - 2			-	10
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28323	GST Exercise - 3		Boues	0	
	GST Exercise - 4				
	GST Exercise - 5				_

Total	38 hrs	Lectures + Practical Assignments
Extra Hours	2	Revision

BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, POWAI Permanently Affiliated to the University of Mumbai IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED

REPORT

Event: Certificate course in Tally ERP-9 with GST

Date: 14th March, 2023 to 21st April, 2023

Venue: 6th Floor IT Lab, (Room no. 603)

Scope: Students of our college across all disciplines.

Objectives: -

- 1. To enable the learner to with practical skills of Accounts/Audit/Tax.
- 2. To analyze and finalize books of accounts.
- 3. To understand the concepts of GST along with practical training on Tally.
- 4. To develop competency and self-reliance for maintaining books of accounts

Highlights: Department of Accountancy and Financial Management conducted Certificate Course on Tally ERP 9 with GST in Collaboration with ICIT Computer Institute from 14th March, 2023 to 21st April, 2023. The course saw good participation of students from various programmes. Mr. Chandrabhan Verma the Resource Person provided extensive theoretical and practical knowledge to students on the course and also took regular exercises for practice of the students to enhance the skill sets. Students were taught the following content:

- I. Theory Lecture of Tally History of Tally, Use of Tally, Handling of Account, Ledger Info, Company Info, Balance Sheet and Profit & Loss A/c, Display Day Book, Tally & Accounting Fundamental
- II. Create a company, Alter a company, Delete a company, Creating Ledger, Alter & Delete Ledger, Creating Trial Balance, Display Trial Balance in detail, Accounting Voucher, Use Single Entry Mode, Alter / Delete Voucher.
- III. Report Generation, Customisation Report, Debit Note & Credit Note, Analyze Statement of Account, Inventory Creation, Create Stock Group, Split Company, Invoice Bill printing, Cheque Printing, Bank Reconciliation Statement
- IV. Password Protection, Tally Vault Password, Admin & User Level Security, Auto Backup, Backup Company, Restore Company, Group Company, Use Logo in Company Report.
- V. GST Theory and Practical

The students highly benefited from the course and gave positive feedback for it.

Number of Participants: 32 (Male: 15 & Female: 17)

Members for the Certificate Course:

- 1. Asst. Prof. Sandesha Shetty- Vice Principal and B.Com Coordinator
- 2. Asst. Prof. John Menezes Convener of the Course
- 3. Mr. Chandrabhan Verma, ICIT Computer Institute Resource Person for the Course

Thereses

Asst. Prof. John Menezes Convener of the Course

Asst. Prof. Sandesha Shetty Vice Principal & B.Com Coordinator

Code: TALLY ERP 9 _ QP

Max. Marks: 100

Instructions: (a) All questions are compulsory subject to internal choice.

(b) Figures to the right indicate full marks.

Q.1 Journalise the following transactions and prepare relavant ledger [30] accounts

2005	-
Feb. 3	X commenced business with a capital of Rs.15,000
05	Purchased good Rs.6,000
07	Purchased goods on credit from S & Co. Rs.3,000
10	Purchased furniture Rs.2,400
11	Sold goods Rs.3,900
15	Sold goods on credit to D Rs.2,250
20	Paid salaries Rs.960
25	Received commission Rs.75
26	Returned goods to S & Co. Rs.600.
27	Returned goods by D Rs.450

Q.2. Journalise the following transaction in the books of Mr. Bhavesh [20]

2011 July	1	Commenced business with cash Rs. 50,000 and Furniture Rs. 20,000.	Rs. 70,000/-
	2	Opened a current account in Bank of Maharashtra by Depositing Rs. 40,000.	Rs, 40,000/-
	4	Purchased Stationery of Rs. 100.	Rs. 100/-
	5	Goods purchased from Neha Rs. 10,000.	Rs. 10,000/-
	7	Gave a Cheque of Rs. 10,000 to Neha.	Rs. 10,000/-
	9	Sold goods to Manish of Rs15,000.	Rs. 15,000/-
	12	Received a bearer cheque for Rs. 14,500 from our debtor Manish in full settlement of his A/c.	Rs. 14,500/-
	14	Gave loan to Sumit by cheque Rs. 4,000 at 12% interest p.a.	Rs. 4,000/-
	18	Bought Computer (Laptop) of Rs. 18,000 in exchange of goods costing Rs. 20,000 at 10% trade discount from pandit and company.	Rs. 18,000/-
	21	Purchase printer of Rs. 9,000 from HP Ltd. Paying half the amount in cash.	Rs. 4,500/- Rs. 4,500/-
	29	Paid office rent 1,000 to Landlord Mr. Sujeet.	Rs. 1,000/-
	30	Uninsured goods worth Rs. 500 destroyed by fire.	Rs. 500/-
	31	Paid salary to Mahesh by cheque Rs. 2,000.	Rs. 2,000/-

Q 3. Create Company with following details:

Mahek Electronics, 124, S.V. Road, Malad (W), Mumbai-400097

Company. has toward bank Account's (A) HDFC Bank - 50,000/- (B) ICICI Bank -70,000/-

Company. Has Opening Cash - 1, 00,000/-.

Company. Deposited cash in to HDFC Bank - 15,000/-

Company. Deposited cash in to ICICI Bank -10,000/-.

Company. Purchase a Nokia Mobile N-73 of Rs. 13,400/- from Abhishek Mobile World.

Company. Purchase from Kanak Agency A Cooler Rs 6,500/-

Company. Purchase Airtel Recharge Voucher Rs 222/- from Goyal Sales

Company. Received from Parth & Com. Rs- 84,500/-.

Company. Purchase Furniture of Rs. - 17,750/- From: - CASA Modern.

Company. Deposit Rs - 17,750 /- in ICICI Bank.

Company. Purchase Shares of Tata of Rs. 16,000/- in cash

Company. Withdraw Rs-23,750/- ICICI Bank.

Company Paid to Kanak Agency Rs. 65, 00/- Cash.

Company Paid to Goyal Sales Rs. 222/- Cash.

Company. Paid water bill Rs. 750/- & Electricity bill Rs. 4500/- in ICICI Bank

Company. Paid to CASA Modern Rs -17,750/- in HDFC Bank

GRADING and RESULTS

Certificate Course in Tally ERP 9 with GST

	Class and	Can	Montra	Cred
Name of the Student				Grad e
				~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
	TYBCO	Fem		
Reshma Prashant Sahu	M A	ale	75	А
SAGAR SURFNDRA				
SHETTY	M B	Male	70	А
		-	70	•
Priya Ronit Vora	MA	ale	/8	A
	FYBCO			
Yasir Subhan Khan	M A	Male	74	А
	EVDCO			
Krishna Brijesh Oiha		Male	78	A
		Iviale	70	Λ
	TYBCO	Fem		
Nusaiba Abdul samad Shaikh	M A	ale	80	А
	EVDCO			
Mahesh Ravi Gowda		Male	76	A
	TYBCO			
Aasif Farooque Ali	M A	Male	65	В
	TVDCO	Ecm		
Manavi Mahesh Sharma	M A	ale	72	Α
	SAGAR SURENDRA   SHETTY   Priya Rohit Vora   Yasir Subhan Khan   Krishna Brijesh Ojha   Nusaiba Abdul samad Shaikh   Mahesh Ravi Gowda   Aasif Farooque Ali	Reshma Prashant SahuTYBCO MASAGAR SURENDRA SHETTYTYBCO MBPriya Rohit VoraFYBCO 	Name of the StudentDivision:derReshma Prashant SahuTYBCO M AFem aleSAGAR SURENDRA SHETTYTYBCO M BMalePriya Rohit VoraFYBCO M AFem aleYasir Subhan KhanFYBCO M AMaleKrishna Brijesh OjhaFYBCO M AMaleNusaiba Abdul samad ShaikhTYBCO M AFem aleMahesh Ravi GowdaFYBCO M AMaleAasif Farooque AliTYBCO M AMale	Name of the StudentDivision:derScoredReshma Prashant SahuTYBCO MAFem ale75SAGAR SURENDRA SHETTYTYBCO MBMale70Priya Rohit VoraFYBCO MAFem ale78Yasir Subhan KhanFYBCO MAMale74Krishna Brijesh OjhaFYBCO MAMale78Nusaiba Abdul samad ShaikhTYBCO MAFem ale80Mahesh Ravi GowdaFYBCO MAMale76Aasif Farooque AliTYBCO MAMale65

			1		
10	Adithya V Acharya	TYBCO M A	Male	78	А
11	Sharli Avinash Kakade	TYBCO M A	Fem ale	76	А
12	Chhavi Rajendar Mittal	TYBCO M B	Fem ale	76	А
13	Angelica Pravin Chavan	TYBCO M A	Fem ale	74	А
14	Sanjana Ravindranath Wadawadagi	FYBCO M A	Fem ale	80	А
15	Khan Mudassir Hadisullah	SYBCO M B	Male	72	А
16	Nishita Suraj Tamrakar	TYBCO M B	Fem ale	70	А
17	Tanisha ShyamSuthar	SYBBI	Fem ale	78	А
18	NehalRafique Shaikh	TYBCO M A	Male	60	В
19	Humera Abdul Samad Shaikh	FYBCO M A	Fem ale	74	А
20	AnushaVishwanath Shetty	TYBAF	Fem ale	78	А

0.1		TYBCO			
21	Sahirab Sikander Anware	M A	Male	74	A
			Fem		
22	Devyani Parag Arte	TYBAF	ale	76	А
		ТҮВСО			
23	Rohan Rajesh Verma	M A	Male	78	А
		ТҮВСО	Fem		
24	Vanita Tulsiram Paliwal	M B	ale	60	В
25	Anikat Jagranan Maurya	TYBAF	Male	74	А
23	Aniket Jagropan Maurya		Iviale	/4	A
26	Jayesh Jayram Karotra	TYBAF	Male	78	А
			Fem		
27	Nidhi Vijay Shetty	TYBAF	ale	78	А
			Fem		
28	Roshini Diwakar Shetty	TYBAF	ale	76	А
			Бала		
29	Navya Shekhar Kunder	TYBAF	Fem ale	76	А
20			N/-1-	( (	D
30	MANISH UMESH SHETTY	TYBAF	Male	66	В
		TYBCO			
31	Kaif Ahsan khan	M A	Male	72	А
32	Dunesh Sunil Wagh	TYBAF	Male	72	А

Grading Scheme	
70 & Above	А
55 - 69	В
40 - 54	С
Below 40	F

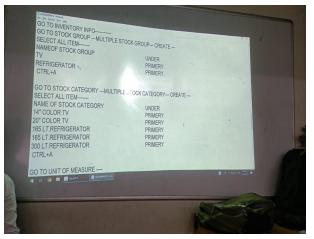
# CERTIFICATE

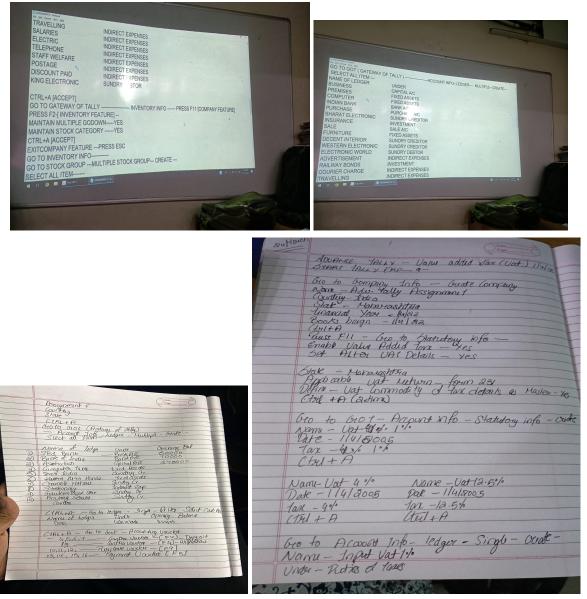
PROCEEDING OF	S.M. Shetty College of Science, Con (Permanently Affiliate ISO 21001:	s Sangha's imerce and Management S ed to University of Mumba :2018 CERTIFIED IFICATE OF MERIT 2019					
Department of Accountancy And Financial Management in association with ICIT Computer Institute							
CERTIFICATE OF COMPLETION This is to certify that							
Ms. Nidhi Vijay Shetty							
of <u>TYBAF</u> has successfully completed 40 hours of Certificate Course in Tally ERP 9 With GST conducted from							
	14th March, 2023 to 21st Ap	or April, 2023 with 'A'	grade.				
-	Prof. John Menezes CONVENOR	CS Sandesha Shetty VICE PRINCIPAL	Dr. Sridhara Shetty PRINCIPAL				
CERTIFICATE	NO. AFM/CC TALLY/29						

# ATTENDANCE / LIST OF STUDENTS

			Programme
Name of the Student	Gender	Year	(Stream)
Sagar shetty	Male	ТҮ	B.Com.
Tanisha Suthar	Female	SY	B.Com. B & I
Vora Priya Rohit	Female	FY	B.Com.
Sanjana Wadawadagi	Female	FY	B.Com.
Karotra Jayesh Jayram	Male	ТҮ	B.Com. A & F
Angelica Chavan	Female	TY	B.Com.
Nishita Suraj Tamrakar	Female	ТҮ	B.Com.
Kakade Sharli Avinash	Female	ТҮ	B.Com.
Aasif Farooque Ali	Male	ТҮ	B.Com.
Vanita Paliwal	Female	TY	B.Com.
Krishnachand Ojha	Male	FY	B.Com.
Aniket Maurya	Male	TY	B.Com. A & F
Mahesh Ravi Gowda	Male	FY	B.Com.
Yasir khan	Male	FY	B.Com.
Adithya Acharya	Male	ТҮ	B.Com.
Rohan Verma	Male	TY	B.Com.
SAHU RESHMA			
PRASHANT	Female	TY	B.Com.
Khan Mudassir			
Hadisullah	Male	SY	B.Com.
Nusaiba Abdulsamad			DC
Shaikh	Female	TY	B.Com.
Chhavi Mittal	Female	TY	B.Com.
KUNDER NAVYA SHEKHAR	Female	ТҮ	B.Com. A & F
Humera Shaikh	Female	FY	B.Com.
SHETTY MANISH			D.Com.
UMESH	Male	TY	B.Com. A & F
Roshini Shetty	Female	ТҮ	B.Com. A & F
Shetty Nidhi Vijay	Female	ТҮ	B.Com. A & F
Sahirab Sikander			
Anware	Male	TY	B.Com.
Anusha Vishwanath			
Shetty	Female	TY	B.Com. A & F
Kaif ahsan khan	Male	ТҮ	B.Com.
Shaikh Nehal Rafique	Male	ТҮ	B.Com.
Dunesh Sunil Wagh	Male	ТҮ	B.Com. A & F
Manavi Mahesh Sharma	Female	ТҮ	B.Com.
Devyani Arte	Female	ТҮ	B.Com. A & F

## PHOTOS



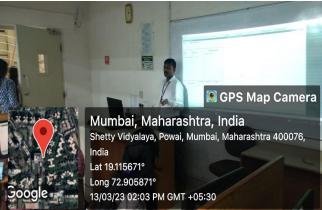






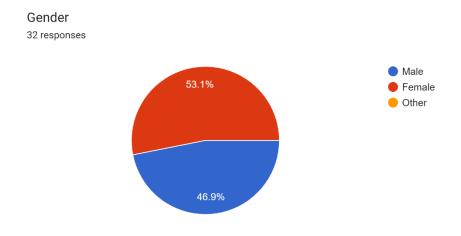




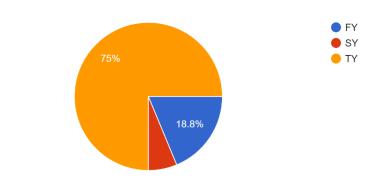


# FEEDBACK ANALYSIS

# No of Respondents: 35 - Male_15, Female_17

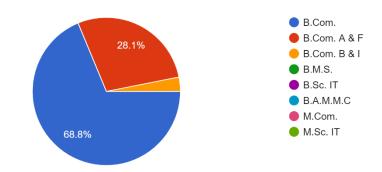




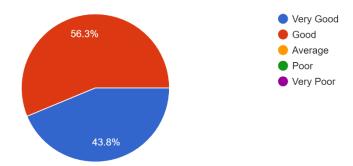


### Programme (Stream)

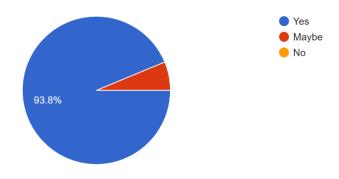
32 responses



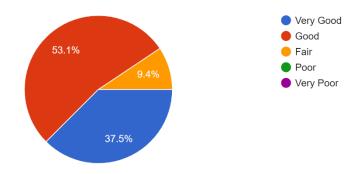
# How would you rate the Content covered in the course? 32 responses



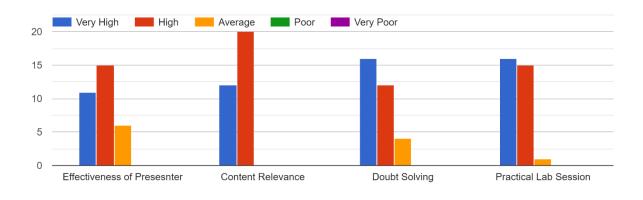
Do you believe that the course has helped you to learn the theoretical and practical aspects of Accounts, Inventory and Taxation (Journal, Ledger, Trial Balance and Final Accounts) in Tally ERP 9 32 responses



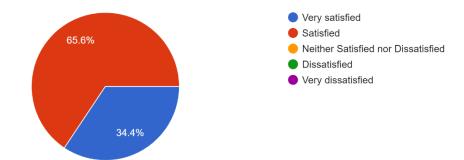
How would you rate the presentation/teaching of the Resource Person? 32 responses



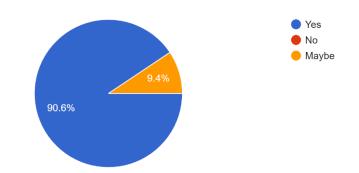
Feedback about the Resource Person -



### Overall Rating for the Course 32 responses



Do you believe, you have benefited from this course? 32 responses



# Suggestions/Feedback (If Any) 12 responses No It was good seession . Nothing just an overall good experience and learnings. Nothing just an overall good experience and learnings. It was good and informative. Awesome teaching Very good course would recommend others -The teacher can help students understand the reason they are doing certain steps. If they have made a mistake help them solve it on their own Please keep sessions of this course at the beginning of semester

### BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, POWAI Permanently Affiliated to the University of Mumbai NAAC ACCREDITED 'A' GRADE IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED

### **ACTION TAKEN REPORT**

Name of the Program: Certificate course in Tally ERP-9 with GST

# Duration: 14th March, 2023 to 30th April, 2023.

Resource Person: Mr. Chandrabhan Verma, ICIT Computer Institute

### Course Fees: Rs. 3,000/- .

FEEDBACK RECEIVED	ACTION TAKEN		
Students gave positive feedback. Most of	It was decided that this course will be		
them were happy and satisfied with the	continued in future as well.		
course.			



IMC - RBNQ Merit Certificate ISO 21001 : 2018 Certified

SMS/55

January 16, 2023

To, CS Sandesha Shetty Vice-Principal

Respected Sir,

We are pleased to inform you that you have been appointed as Chairperson of Board of Studies for syllabus setting as mentioned against your name in the attached appointment letter.

Please co-ordinate with the Board and submit your acceptance at the earliest.

For any queries regarding appointment,

please email at college@smshettyinstitute.org.

Regards,



Principal PRINCIPAL Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies Powai, Mumbai-400 076. Tel. 022-6132 7352 Email: college@smshettyinstitute.org





IMC - RBNQ Merit Certificate ISO 21001 : 2018 Certified

SMS/55-1

January 16, 2023

## To, Mr. Chandrabhan Verma Trainer, ICIT Computer Institute, Mumbai.

Respected Sir,

We are pleased to inform you that you have been appointed as Expert in Board of Studies

for syllabus setting and resource person as mentioned against your name in the attached appointment letter.

Please co-ordinate with the Board and submit your acceptance at the earliest.

For any queries regarding appointment, please email at college@smshettyinstitute.org.

Regards,

Principal PRINCIPAL Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies Powai, Mumbai-400 076. Tel. 022-6132 7352 Email: college@smshettyinstitute.org





IMC - RBNQ Merit Certificate ISO 21001 : 2018 Certified

SMS/55-2

January 16, 2023

To, Mr. John Menezes Asst. Professor

Respected Sir,

We are pleased to inform you that you have been appointed as Convenor as mentioned against your name in the attached appointment letter.

Please co-ordinate with the Board and submit your acceptance at the earliest.

For any queries regarding appointment, please email at college@smshettyinstitute.org.

Regards,

Principal PRINCIPAL Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies Powai, Mumbai-400 076. Tel. 022-6132 7352 Email: college@smshettyinstitute.org



IMC - RBNQ Merit Certificate ISO 21001 : 2018 Certified

## Certificate Course in Tally ERP 9 with GST Certificate Course LETTER OF APPOINTMENT

### FOR MEMBER OF BOARD OF STUDIES (BOS) AND/ OR RESOURCE PERSON

NAME	ADDRESS	ROLE	CONTACT / EMAIL ID
Mr Sandesha	Bunts Sangha's S.M.	Chairperson of	
Shetty	Shetty College of	BOS	sandeshas@smshettyinstitute.or
Vice-Principal	Science, Commerce		g
	and Management		
	Studies, Powai		
Mr John Menezes	Bunts Sangha's S.M.	Convener	
Asst. Professor	Shetty College of		johnm@smshettyinstitute.org
	Science, Commerce		
	and Management		
	Studies, Powai		
Mr. Chandrabhan	ICIT Computer	Resource	8108541781
Verma	Institute	Person	info@icit.in
Trainer			

Principal PRINCIPAL Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies Powai, Mumbai-400 076. Tel. 022-6132 7352 Email: college@smshettyinstitute.org

