Student Enrichment Activity Approval Form

Department: B.COM

Program: PARENTS TEACHERS MEETING

Objectives: To inform parents of TYBCOM students about the university rules regarding attendance of students, online classes, courses, exam patterns, prelim exams and other important tips to be followed by the students.

Need: Parents should always be informed about the educational process to be followed by their ward during the course of their study in the college. Parents should be acquainted with the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) under the B.Com. Programme All queries from parents' side must be addressed satisfactorily.

Content: University rules regarding attendance of students, actual attendance of students till the month of July, online classes timings, courses of SEM V, exam pattern, prelim exams, inter collegiate events, certificate courses and other important tips to be followed by the students.

Resource Person: Vice Principal & B.Com Coordinator, Class-in-charge of TYBCOM A and Class-in-charge of TYBCOM B.

6-8h

Date: 26th July 2021

Time: 5 pm to 6 pm

Venue: Zoom App

Cost/Budget: N/A

Proposed by: BCOM Coordinator - Assistant Prof. Sandesha Shetty

Verified By: Principal - Dr. Sridhara Shetty

WORK DISTRIBUTION

Team Members for the event & work distribution:

Sr. NO.	Faculty Name	Work Assigned
1	Asst. Prof. Sandesha Shetty	Welcoming & Addressing the Parents regarding rules and regulations of the college.
2	Asst. Prof. John Menezes	Preparing the Backdrop, Explaining the PPT, Promotion of the event, Handling the recording of the meet
3	Asst. Prof. Utkarsh Kapadia	Preparing the invite message & invite link, PPT Explanation and NAAC Report preparation.

WhatsApp Message and Invite Link

Warm Greetings!
Dear Parents and Students,
You are cordially invited to the first Parents Teacher's Meeting for the academic year 2021-22, to discuss the overall development of your ward.
Date □ - 26th July, 2021(Monday) Time □ - 5.00 pm to 6.00 pm Venue □ - Zoom Platform
Link: Join Zoom Meeting
https://us02web.zoom.us/j/84731903465?pwd=b01xL0l2cnpudlE1Wm1KWnZRbmZldz09
Meeting ID: 847 3190 3465 Passcode: v6YrWa
Note ☐ This is the Final Year and University Level examination will be conducted. ☐ Kindly be present as Important Matters will be discussed.
Best Regards, Department of Accountancy and Financial Management
For any query please contact- Johnm@smshettyinstitute.org Utkarshk@smshettyinstitute.org



Bunts Sangha's S.M.Shetty College of Science, Commerce and Management Studies, Powai NAAC Accredited 'A' Grade IMC RBNQ Certificate of Merit 2019

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B.COM PROGRAM

Organizes

PARENTS TEACHERS MEETING

Date: 26 July, 2021

Time: 5 pm to 6 pm

Program Schedule

Welcoming and Addressing Parents	Asst. Prof. Sandesha Shetty Vice Principal and B.Com coordinator Bunts Sangha's S.M.Shetty College of Science, Commerce & Management Studies, Powai
PPT Explanation	Asst. Prof. John Menezes Class In charge TY B.COM -A Bunts Sangha's S.M.Shetty College of Science, Commerce & Management Studies, Powai
Q/A Session & Vote of Thanks	Asst. Prof. Utkarsh Kapadia Class In charge TY B.COM B Bunts Sangha's S.M.Shetty College of Science, Commerce & Management Studies, Powai

REPORT

Event: PARENTS TEACHERS ASSOCIATION

Date: 26th July, 2021

Timing: 5pm to 6pm

Venue: Zoom App

Scope: TY B.COM A & B - Students and Parents

Objective: To inform the parents about the attendance, performance of students, their courses, exam pattern, prelims, etc.

Highlights: The Parents Teachers Meet for TYBCOM students of our college was organized on the 26th July, 2021 via the Zoom Platform at 5 pm. The meeting was attended by 107 parents along with their children. Parents of 49 girls and 58 boys were present.

Asst. Prof. John Menezes, the class teacher of TYBcom-A, welcomed Vice Principal & BCOM Coordinator- Asst. Prof. Sandesha Shetty, Asst. Prof. Utkarsh Kapadia, parents, and students. Asst. Prof. Sandesha Shetty, initiated the meeting by addressing important issues such as attendance, examinations, and role & responsibilities of parents and students in achieving 100% results. He also addressed and discussed the Program Outcomes (POs) and Program Specific Outcomes (PSOs) under B.Com. Programme, thus adding more weightage to the programme Asst. Prof. John Menezes & Asst. Prof. Utkarsh Kapadia then together handled the PPT explanation where all the important instructions were given, including the importance of 75% attendance, daily lecture timings, mode of assessment, A.T.K.T. examination, the timetable for prelims examination, and support required from parents.

The floor was then opened for students and parents to ask any more questions, the same were answered by the faculty members. The meet was concluded by a Vote of Thanks proposed by Mr. Utkarsh Kapadia, thanking the Management, Principal Sir, Vice-Principal Sir, other faculty members, and most importantly all the parents and students for attending the meeting.

Members for the event:

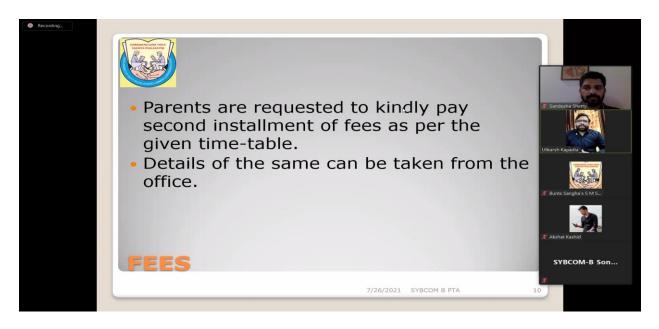
<u>Asst. Prof. Sandesha Shetty</u> - Vice-Principal and B.COM Coordinator

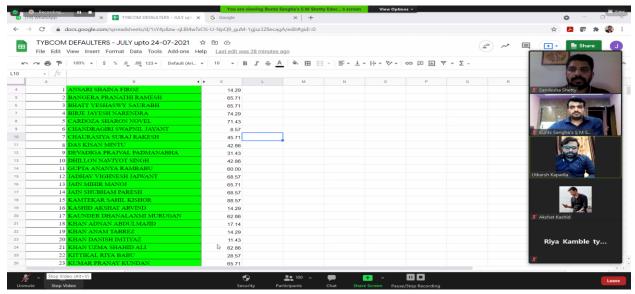
Asst. Prof. John Menezes – Class in-charge of TY BCOM A

Asst. Prof. Utkarsh Kapadia - Class in-charge of TY BCOM B

Prof. Sandesha Shetty
Vice Principal and B.COM coordinator

PHOTOS





FEEDBACK

In the Feedback form circulated, the following details were collected:

- 1. NAME OF THE STUDENT
- 2. GENDER
- 3. CLASS
- 4. ROLL NUMBER
- 5. PARENT'S NAME
- 6. PARENT'S CONTACT NO.
- 7. FEEDBACK/ COMMENTS (IF ANY)

The data is essential for continuous communication with the parents. Using the contact number WhatsApp group was formed and attendance details were shared. Overall the parents appreciated the efforts taken by the Vice Principal Sir and Class teachers of TYBCOM A & B Class.

Name of Student

107 responses

Sanjana Pandey

Mohini Poojari

Nikita Ganage

SHIFA AHMED ALI SALMANI

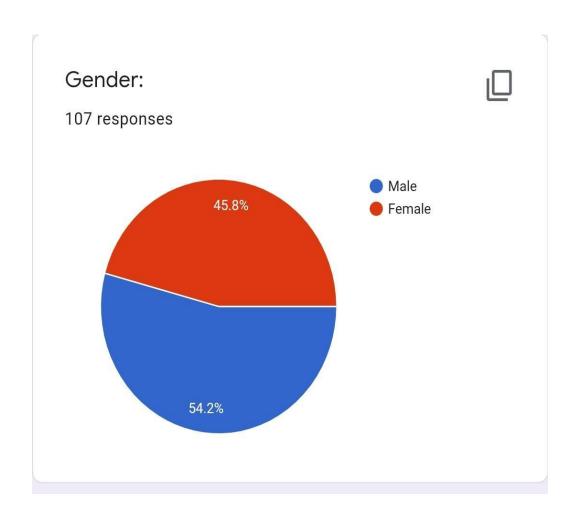
Sarika pujari

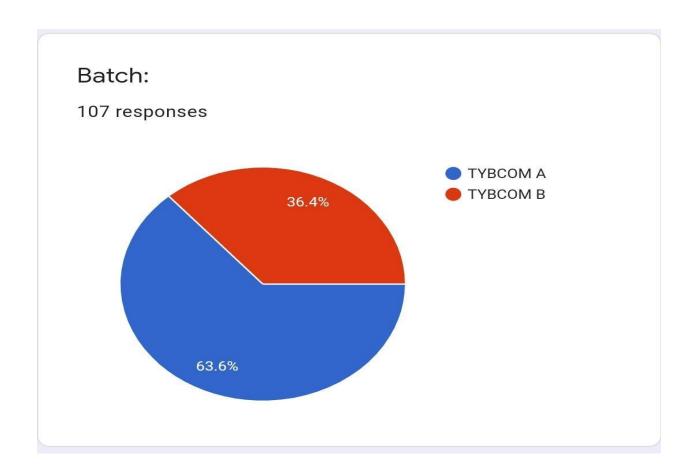
Mihir Jain

Mohammed Adnan QURESHI

Ashwini Hanumanta Mutul

Shaina Ansari





Roll No: 107 responses	
171	
13	
127	
25	
170	
174	
1	
31	
37	

Name of Parent: 107 responses Kanti pandey Firoz Ansari Mallika Poojari Inderjeet jaswal Rajani Ganage Anita Jain Chand shaikh Savitha poojari Kishor Kamtekar Mobile Number of Parent 107 responses

Mobile Number of Parent

107 responses

9082205858
7738111389
9987473456
9987069539
9594960671
8898748530
7977991065
9869007953
9867537882

Suggestions / Feedback (If Any) 45 responses no thanks It was nice session Good Nil Thank you for the knowledge. no Nice No, thankyou Excellent

ACTION TAKEN REPORT

Actions taken by B.COM Program for the feedback provided in **Parents Teachers Association Meeting Conducted for TY B.Com Div- A & B**

DATE	Feedback Received	Action Taken
26th JULY 2021	 Parents appreciated the efforts taken by the college to provide them all necessary information even during pandemic and taking online PTA. They were happy to receive the attendance record of their ward, month-wise. 	The Whatsapp Number of every parent was collected via attendance & feedback report. The data was used to make a whatsapp group with parents to keep them informed about every important activity to be conducted further.