

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department

Minutes of Meeting

Following discussions were made on 16th May 2020 at 5pm.

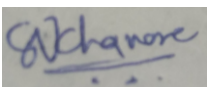
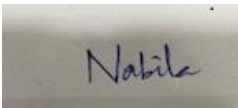

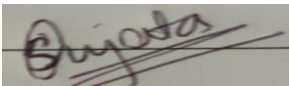


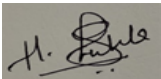
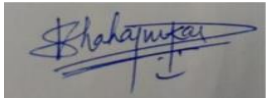

1. All the subject teachers are informed to keep their internal and practical marks ready as we have to submit the marks and declare the result by June first week .
2. There will be an One Day Webinar on the topic E-Content Development organized by our department on 27th May 2020 and Two Days National Level Webinar will be conducted on 6th & 7th June 2020.

The schedule for the event will be :

Teacher Incharge	Duties Allotted
Dr Tushar Sambare	Overall Incharge and Vote of Thanks
Ms Sheetal Khanore	Anchoring ,Certificate Handling, QA session
Ms Nabila Kazi	Resource Person for the event
Ms Disha Bhakta	Introduction to department and college , Feedback Form and QA session
Ms Sujata Rizal Kotian	Resource Person for the event
Ms Raveena Shetty Tilak	Certificate Handling
Ms Himani Shukla Varia	Resource Person for the event and background banner
Ms Suman Upadhyay	Registration Form and telegram group handling
Mr Mithilesh Chauhan	Resource Person for the event and handle technical session
Mr Vinay Shahapurkar	Resource Person for the event and handle technical session

3. All the subject teachers at the time for verification for semester 2 & 4 have to take care of only those students who are having internal KTs. Verification of regular examination mark sheets will be done by class teachers.
4. Class teachers kindly take follow up for pending fees and instruct students to pay at the earliest .
5. Admissions for SY TY will take place in the first week of June.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

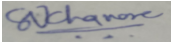
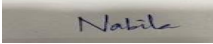

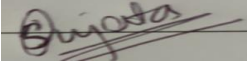


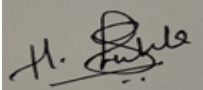
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S.M. Shetty College of Science, Commerce and Management Studies, Powai

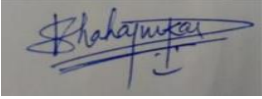

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **16th May 2020 at 5pm** to discuss the following agenda:

1. Internal & Practical marks need to be finalized at earliest.
2. Result Declaration for ATKT and regular examinations.
3. National Level Webinar on Topic E-content Development.
4. SEM II & IV result verification
5. Fee defaulters follow-up.
6. SY TY admissions.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Minutes of Meeting

Following discussions were made on 1st June 2020 at 11am.

1. All the teachers have been assigned their workload for the academic year 2020-21 . The class teachers are

Teacher Name	Class Assigned
FYIT-A	Raveena S
FYIT-B	Sheetal K
SYIT-A	Himani S
SYIT-B	Suman U
TYIT-A	Vinay S
TYIT-B	Sujata U

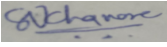
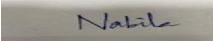

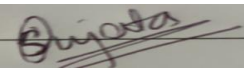


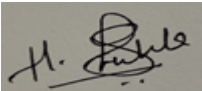
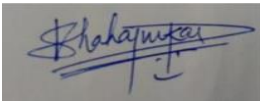

2. There will be an One Day Webinar on the topic "Going Digital : The Future Ahead" organized by our department on 13th June 2020 and the Resource person is Mr Rishikesh Joshi Principal Consultant at ChangeNitti Bangalore .. The schedule for the event will be :

Teacher Incharge	Duties Allotted
Dr Tushar Sambare	Overall Incharge
Ms Sheetal Khanore	Anchoring & Certificate Handling
Ms Nabila Kazi	Introduction to Speaker
Ms Disha Bhakta	Introduction to department and college
Ms Sujata Rizal Kotian	QA session
Ms Raveena Shetty Tilak	Certificate Handling
Ms Himani Shukla Varia	Backdrop , Feedback Form and Vote of Thanks
Ms Suman Upadhyay	Registration Form,sending invites and telegram group handling
Mr Mithilesh Chauhan	Technical Team
Mr Vinay Shahapurkar	Technical Team

3. Class teachers kindly take follow up for pending fees and instruct students to pay at the earliest .

4. Online lectures will commence from 26th June 2020 onwards.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

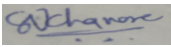
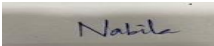

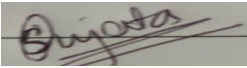


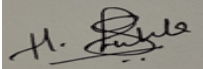
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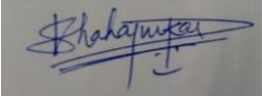

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting **on 1st June 2020 at 11am** to discuss the following agenda:

1. Workload Discussion for academic year 2020-21
2. National Level Webinar on Topic ""Going Digital: The Future Ahead""
3. Fees follow up by respective class teachers.
4. Online Classes for SY & TY.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

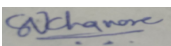
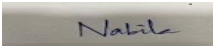

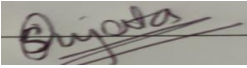


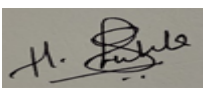
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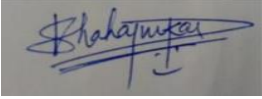

B.Sc. IT Department
Minutes of Meeting

Following discussions were made on 23rd June 2020 at 11am.

1. All the teachers are hereby informed that online lectures for SY TY classes will commence from 26th June 2020. Kindly start preparing your content for online lectures. Timetable will be informed to all by tomorrow.
2. On the first day lectures will be taken by respective class teachers.
3. Admissions for FY SY classes will commence from 24th-27th June 2020. Respective class teachers have to help students in the online admission process.
4. Class teachers kindly take follow up for pending fees and instruct students to pay at the earliest.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

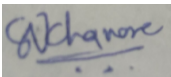
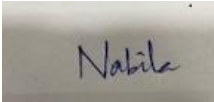

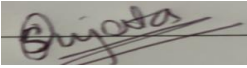


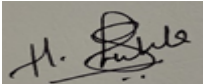
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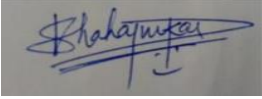

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **23rd June 2020 at 11am** to discuss the following agenda:

1. Commencement of Online Classes.
2. Lectures by respective class teachers.
3. Admission Process.
4. Fee follow up.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Date: 02nd July 2020

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

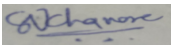
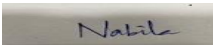

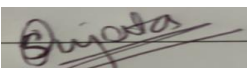

B.Sc. IT Department


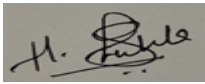
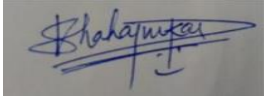
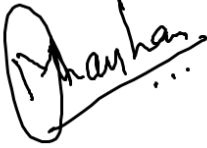
Minutes of Meeting

Following discussions were made on 02nd July 2020 at 1pm online using Zoom Platform.

1. All the teachers kindly check the updated workload with changes and accordingly conduct lectures.
2. All the class teachers have to inform students to pay there Second Installment fee and prepare a tabular structure with fields Name of Student, Student Contact No, Parent Contact No and Exact amount will be paid.
3. Student data is categorized into two i) Registered but not admitted ii) Not Registered and Not Admitted this information of pending students has to be submitted on or before 6th July 2020.
4. Class teachers kindly take follow up every 15 days and monitor attendance of students.
5. All the teachers have to call junior college students and explain them about our course and interested students should be identified for FY admission. Meeting will be conducted on 29th July to discuss about FY admissions.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	

Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

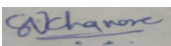
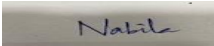

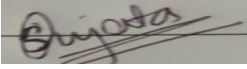


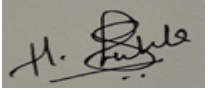
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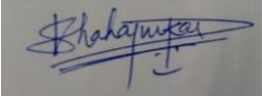

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on 02nd July 2020 at 1pm online using Zoom Platform to discuss the following agenda:

1. Workload Faculty wise
2. Reminder to students for next date to pay second installment
3. Not Registered and admitted student's data record submission by 6th July
4. Attendance Monitoring every 15 days
5. Junior college students calling for FY admissions

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

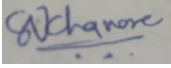
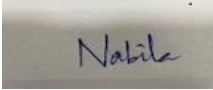

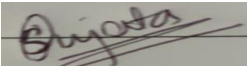

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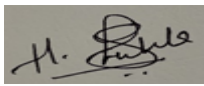
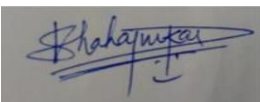

B.Sc. IT Department
Minutes of Meeting

Following discussions were made on 29th July 2020 at 1.30pm online using Zoom Platform.

1. All the teachers have do calling to junior college students brief about our course and identify interested students for FY admissions.
2. List for calling will shared by evening over mail and accordingly report the status of the student in same excel file by adding column final status.
3. Teachers have to complete the calling within next two days so that FY admission process can be explained to interested students and they can take admission.
4. All the interested students should be added to WhatsApp group so that we can help students in case they are stuck somewhere.
5. All the teachers are requested to this on priority basis as we have to fill FY seats.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	

Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Date: 24th July 2020

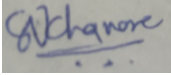
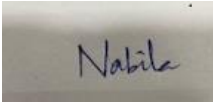

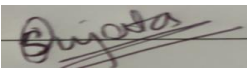


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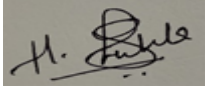
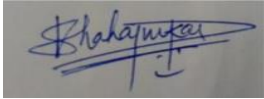

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **29th July 2020 at 1.30pm** online using Zoom Platform to discuss the following agenda:

1. Junior college students calling for FY admissions
2. Calling list will be shared and status has to be reported.
3. Deadline to complete the calling is by 31st July 2020
4. Interested students to be added in group
5. Prioritize FY admissions

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	

Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

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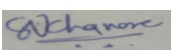
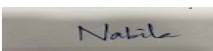

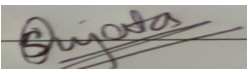


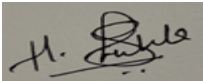
B.Sc. IT Department

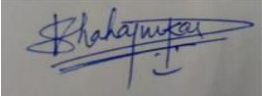

Minutes of Meeting

Following discussions were made on 21st Aug 2020 at 2.30pm online using Zoom Platform.

1. Departmental presentation will be held on 24th Aug 2020 all the teachers have to check the slide they have compiled by today or earliest tmrw. All the department activities till 5th Aug should be added
2. Bridge course for FY classes will start from 24th Aug for one week for 1 hour each.
3. FY class teachers have to verify parents contact numbers.
4. FY SY class teachers inform students those are still left to take admission
5. First Year Orientation program will be conducted on 2nd Sept 2020. IT Association team members start preparing list of activities/events to be conducted. Schedule for the event will be shared as soon as finalized.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

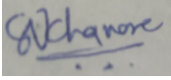
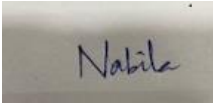

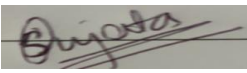


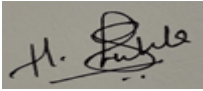
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S.M. Shetty College of Science, Commerce and Management Studies, Powai

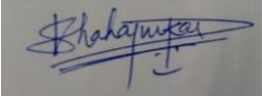

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **21st Aug 2020 at 2.30pm online using Zoom Platform.**to discuss the following agenda:

1. Departmental Presentation
2. FY Bridge Course
3. FY Parents number verification
4. SY TY pending students for admission
5. FY Orientation Program

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

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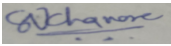
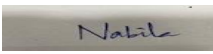

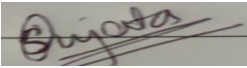


B.Sc. IT Department

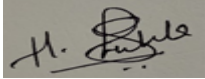
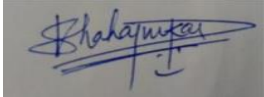
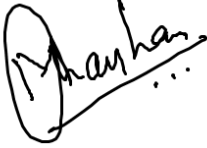
Minutes of Meeting

Following discussions were made on 1st Sept 2020 at 12:50 pm online using Zoom Platform.

1. FY lectures are commencing from 3rd Sept 2020 respective class teachers and subjects' teachers have to prepare attendance and initial lectures guide students about basic of subjects.
2. FY form verification will be done on 11th and 12th Sept 2020.
3. TY Examinations for the batch 19-20 (only backlog students) will be conducted in Month of Oct so before that ATKT exams for all the semester i.e. I II III & IV have to be conducted between 25th – 30th Sept 2020. Respective subject teachers will be informed about there students and they have to prepare 100 MCQs question bank and keep ready examinations will be online through Google Classroom.
4. All the teachers are informed that from 7th Sept 2020 there will 4 lectures per day.
5. SY TY last date to take admission is 9th Sept 2020.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	

Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Date: 30th Aug 2020

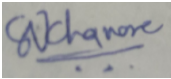
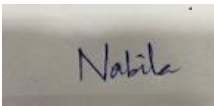

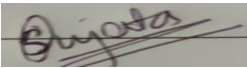


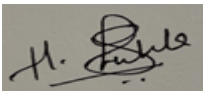
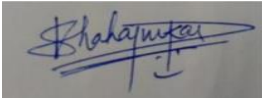
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S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on 1st Sept 2020 at 12:50 pm online using Zoom Platform to discuss the following agenda:

1. FY Lectures Commencement
2. FY form verification
3. TY 2019-20 Batch ATKT Exam Dates
4. Lectures as per full workload from next week
5. SY TY admission last date.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Meetings pending

10th Sept & 11TH SEPT COMBINE

30TH SEPT

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department

Minutes of Meeting

Following discussions were made on 11th Sept 2020 at 12:50 pm online using Zoom Platform.

1. Exam Schedule for TYBScIT – SEM VI-2019-20 Batch is as follows

ATKT Exam- 25th Sept – 30th Sept 2020, Practical Exam – 15th Sept- 20th Sept 2020, Regular Exam- 01st Oct-07th Oct 2020.

2. As dates are finalized respective subjects' teachers start preparing ATKT OLD+NEW MCQs (100 questions), Practical Viva (30 questions) and REG MCQS (250 questions) for all Semesters.

3. Paper Pattern of Examination will be 25 questions (2marks each question) and three sets have to prepared

Set 1: Mock Exam Set 2: Regular Exam Set3: Extra Question Set in case of emergency. Kindly make a note that MCQs shouldn't contain ALL OF THE ABOVE/NONE OF THE ABOVE as an option. Every question should have only one selecting option no multiple selections as per new University Guidelines received.

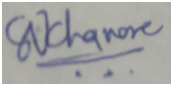
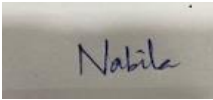

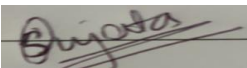
4. MCQs can be created with Cluster Colleges.



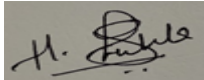
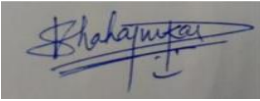

5. Deadline of Paper Submissions is 15th Sept – Regular Exam and 16th-Sept- ATKT Exam.

6. All the teachers will be given Student data file that will consist of details of students appearing for which ATKT subject along with there contact numbers. Subject teacher has here responsibility here to check their subject students have given exam timely.

7. Marksheets for the exams have to submitted next day with fields SR.NO, SEAT.NO, STUDENT NAME MARKS.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	

Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

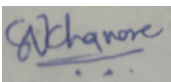
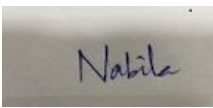

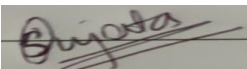


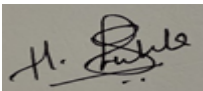
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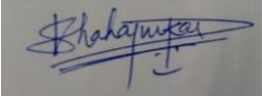

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **11th Sept 2020 at 12:50 pm** online using Zoom Platform to discuss the following agenda:

1. Exam Schedule-TYBScIT-Batch 19-20
2. MCQS Preparation
3. Examination Paper Pattern
4. Cluster Colleges
5. Paper Submission Deadline
6. ATKT Student Data File
7. Marksheet Format

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

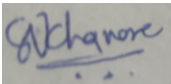
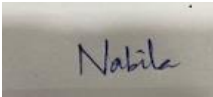

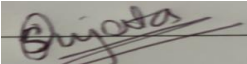

B.Sc. IT Department


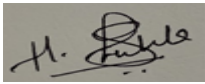
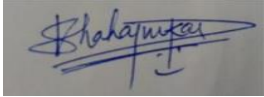
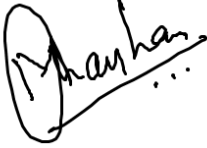
Minutes of Meeting

Following discussions were made on 30th Sept 2020 at 12:50 pm online using Zoom Platform.

1. Online Regular Exams are commencing from Oct 1 supervisors have to report on time as per supervision duty allotted. Subject Teachers check your papers one day before to avoid last minute hassle and check the settings too.
2. All the class teachers take follow up for serious defaulter and take strict action.
3. All the subject teachers are informed to keep their e-content ready next set of video lecture links should mailed to website team and coordinator earliest by 10th Oct 2020.
4. Any pending admissions are yet to be done then class teachers inform the status accordingly by providing details of those students.
5. Instruction by Principal Sir to all Supervisors is to be on time for supervision duty and attendance record has to be maintained well and should be mailed on the same day to respective coordinator. During examination any unfair cases if found then report the same to exam committee convenor/members. Everyone co-operation is required for conducting exams smoothly as per University Guidelines.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	

Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Date: 24th Sept 2020

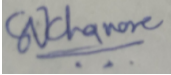
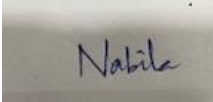

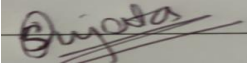


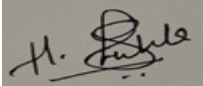
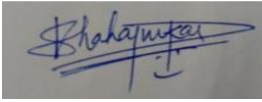
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S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on 30th Sept 2020 at 12:50 pm online using Zoom Platform to discuss the following agenda:

1. Online Exam
2. Defaulter Follow-up
3. You-Tube Video Uploads
4. Pending Admissions
5. Instructions by Principal Sir

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

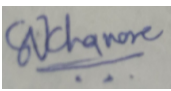
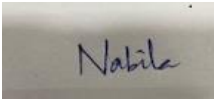

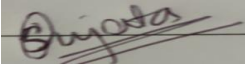


B.Sc. IT Department
Minutes of Meeting

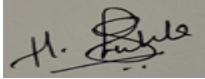
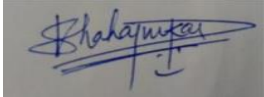
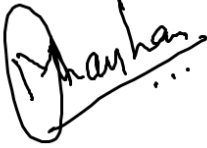
Following discussions were made on 23rd Nov 2020 at 06:00 pm online using Zoom Platform.

1. ATKT Theory and Practical Exams are commencing respective subject teachers be careful while allocating question papers.
2. All the class teachers take follow up for serious defaulter and take strict action.
3. All the subject teachers are informed to keep 250 MCQs ready for upcoming exams for **semesters 1 3 and 5** and submission date is 3rd Dec 2020.
4. SY TY Practical Exams will commence from 4th Dec 2020 and Theory Exams from 14th Dec onwards.

Last day for conducting lecture for SY TY is 3rd Dec 2020 and FY is 24th Dec 2020.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	

Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

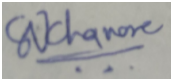
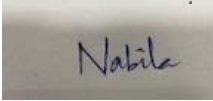

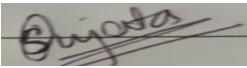


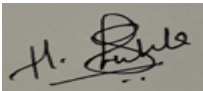
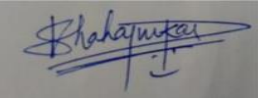
Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on 23rd Nov 2020 at 06:00 pm online using Zoom Platform to discuss the following agenda:

1. ATKT Theory and Practical Exam
2. Defaulter Follow-up
3. MCQ Preparation for Sem 1 3 and 5
4. FY SY TY Theory and Practical Examination Commencement Dates

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Date: 24th Dec 2020

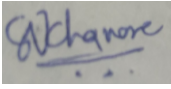
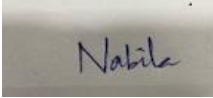

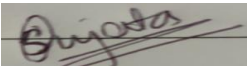


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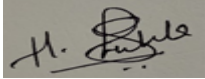
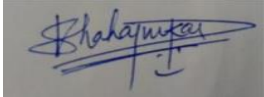
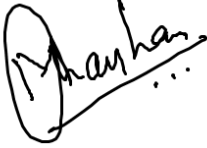
B.Sc. IT Department
Minutes of Meeting

Following discussions were made on 24th Dec 2020 at 06:00 pm online using Zoom Platform.

1. All the teachers have been allotted workload and subjects have been discussed for the even semester so accordingly prepare your lecture content.
2. Classes will begin as follows SY and TY- 4th Jan 2021 and FY- 14th Jan 2021
3. All the class teachers kindly prior inform students about re-opening of the college.
4. IT Association team kindly submit list of upcoming activities.
5. All the class teachers kindly give reminders to the students for payment of fees.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	

Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

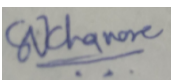
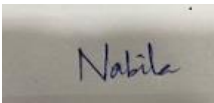

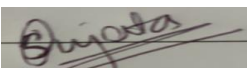


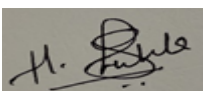
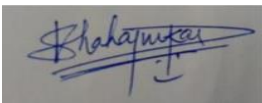
Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **24th Dec 2020 at 06:00 pm** online using Zoom Platform to discuss the following agenda:

1. Even Sem- Workload Discussion
2. FY SY TY college re-opening dates
3. IT Association Upcoming Events
4. Reminder to fees defaulter

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Date: 25th Jan 2021

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Minutes of Meeting

Following discussions were made on 25th Jan 2021 at 04:00 pm online using Zoom Platform.

1. All the teachers are hereby informed that our department is going to conduct M.Sc.I.T Part-II workshop on 9th March 2021 and 12th March 2021.

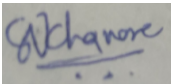
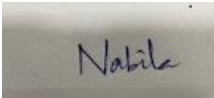

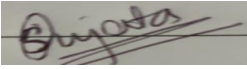


2. Plagiarism Session for the classes will be held from 27th Jan-02nd Feb for students. Above teachers have to be manage session and take attendance for the same.

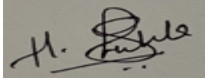
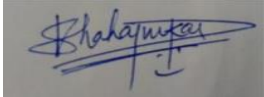
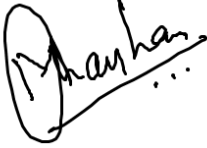
FYA- Disha, FYB- Suman , SYA- Vinay , SYB-Mithilesh , TYA-Tushar , TYB- Raveena

3. Subject teachers have to do result verification of Sem II , III , IV

4. All the teachers have to contribute or give innovative idea to add important content on website for BSc IT . All the subject teachers have to frequently visit the website and check for their respective content is uploaded or not if any changes then report to website team

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	

Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

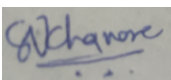
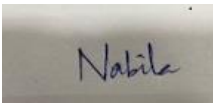

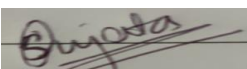


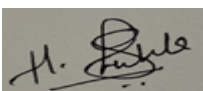
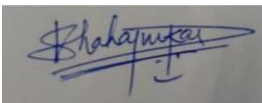
Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **25th Jan 2021 at 04:00 pm** online using Zoom Platform to discuss the following agenda:

1. M.Sc.I.T-II -Workshop
2. Plagiarism Session for FY SY TY.
3. IT Association Upcoming Events
4. BSc IT tab discussion for Website

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department

Minutes of Meeting

Following discussions were made on 1st April 2021 at 01:30 pm with Principal Sir, Vice Principal and department members online using Zoom Platform

1. Discussions were made to finalize dates for upcoming Regular, ATKT and Practical Exam for FY SY and TY.

2. Tentative dates for Commencement of Exam- SY Sem 4 & ATKT and Sem 1 ATKT – 16th April 2021

FY Sem 2 & ATKT and Sem 3 ATKT- 26th April 2021, TY Sem VI & ATKT – 6th May 2021,

TY Sem V ATKT- 24th May 2021

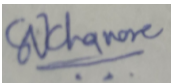
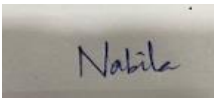

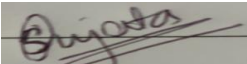

3. Practical Exam Dates Finalized:


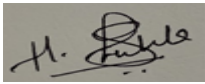
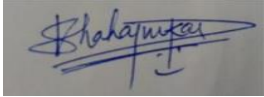
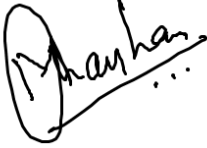
FYBScIT- 08th April 2021-17th April 2021

SYBScIT- 07th April 2021- 12th April 2021

TYBScIT- 10th April 2021- 17th April 2021

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	

Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Date: 29th March 2021

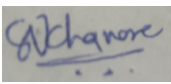
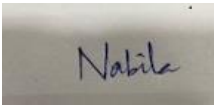

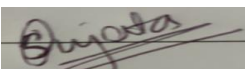


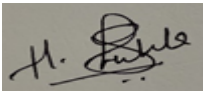
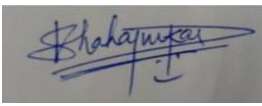
Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on 1st April 2021 at 01:30 pm with Principal Sir, Vice Principal and department members online using Zoom Platform to discuss the following agenda:

1. Date Finalization for upcoming REG, ATKT and Practical Exam
2. FY SY TY REG and ATKT Exam Commencement dates
3. FY SY TY Practical Exam commencement dates

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Date: 21st April 2021

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department

Minutes of Meeting

Following discussions were made on 21st April 2021 at 04:00 pm with online using Zoom Platform

1. FY and SY class teachers are hereby informed to verify Internal and Practical marks and identify common absentees in one or two subjects or all and accordingly report the count to coordinator.

2. Following are roles and responsibilities for class teachers and subject teachers for upcoming regular and ATKT exams.

Class Teachers: Monitoring exam from 10:30 onward till the end, preparing monitor workbench report, identify absent roll no or students those have not joined or facing any issues contact them and solve the issue, give reminder to the students (reg and atkt) for next day exam and accordingly inform them to report on time for exam.

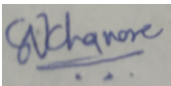
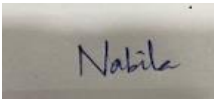

Subject Teachers: Inform ATKT students one day before of your exam, review your paper one day before exam and if any change or any errors exist report to coordinator immediately, keep track of absent students in your exam.

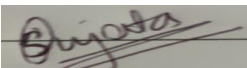


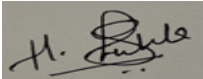
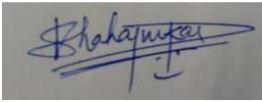

3. All the teachers have to mail there daily work every day done for the department or committee on the email id naacdaily@smsheettycollege.edu.in

4. All the department members are requested to complete department naac assigned to them as early as possible.

5. Departmental Presentation editing and data adding will be done by Suman and Himani.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	

Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

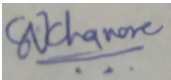
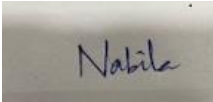
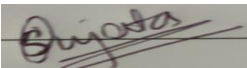

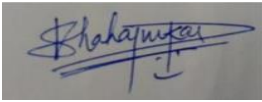
Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai


B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on **21st April 2021 at 04:00 pm** online using Zoom Platform to discuss the following agenda:

1. FY SY Internal and Practical Marks Verification.
2. Roles and Responsibilities of Class Teachers and Subject Teachers for upcoming exams.
3. FY SY follow up for absentees.
4. Daily work report to be mailed to Principal Sir
5. Department Naac Work.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	
Prof. Vinay S	

Prof Mithilesh C	
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Co-ordinator

(Dr. Tushar Sambare)

Date: 07th May 2021

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

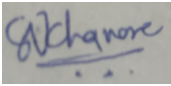
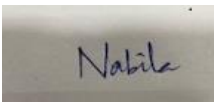

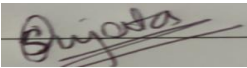


B.Sc. IT Department

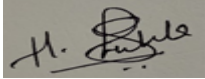
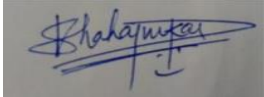
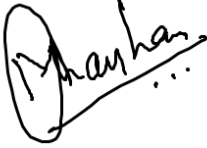
Minutes of Meeting

Following discussions were made on 07th May 2021 at 10:30am online using Zoom Platform

1. FY and SY class teachers have to result verification and identify KT count for each subject.
2. All the teachers are requested to upload required documents or work assigned once completed into Criteria 1 drive.
3. All the teachers have to mail there daily work every day done for the department or committee on the email id naacdaily@smsheettycollege.edu.in
4. FY SY class teachers have to do verification of Sem 1 2 3 and 4 ATKT at the earliest on the first priority
5. All the department members have to identify 5 students who are placed in MNC and fill the feedback form for assessment of our curriculum from there respective organization.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	

Prof. Himani S	
Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)

Date: 04th May 2021

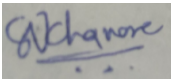
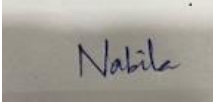

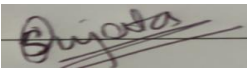


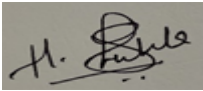
Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

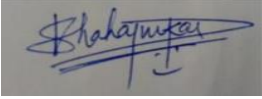

B.Sc. IT
Meeting Notice

It is hereby informed that there is departmental meeting on 07th May 2021 at 10:30am online using Zoom Platform to discuss the following agenda:

1. FY SY Regular Exam Result Verification.
2. Criteria I department files to be uploaded.
3. Daily work report
4. Sem 1 2 3 4 KT Exam Result Verification
5. Alumni Feedback Form.

Faculty of the department

Prof. Sheetal K	
Prof. Nabila K	
Prof. Disha D.	
Prof. Sujata R	
Prof. Suman U	
Prof. Raveena S	
Prof. Himani S	

Prof. Vinay S	
Prof Mithilesh C	



Co-ordinator

(Dr. Tushar Sambare)