



BUNTS SANGHA'S  
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES,  
POWAI, MUMBAI-76

PERMANENTLY AFFILIATED TO UNIVERSITY OF MUMBAI  
IMC RBNQ Certificate of Merit 2019



D/4/14/22-23

**Activity Approval Form**

**Department:** Department of Management Studies

**Program:** HRM FOR WORKING PROFESSIONALS

**Objective:** To provide adequate HR knowledge for the students who will be going for internship soon.

**Need:** The BMS Program does not have special subject dedicated to HRM practices

**Content:** The course will be divided into 30 sessions covering different topics of Human Resource Management

**Date:** JAN & February 2023

**Cost/Budget:** Rs. 15000

**Proposed By:** Management Association

**Verified By:** Prof. Nidhi. Chandorkar

Principal

Coordinator

Bunts Sangha's

S. M. Shetty College of Science, Commerce and Management Studies, Powai

To,  
The Principal  
S. M. Shetty College of Science,  
Commerce and Management Studies, Powai.

Date: 20/7/2022

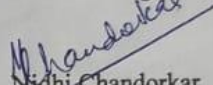
**Subject: Permission to Collect Money for Certificate Course: HRM Basics for Working Professionals**

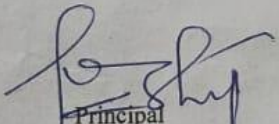
Dear Sir,

The Department of Management Studies is organizing a certificate course for students "HRM Basics of Working Professionals". The course duration is 30 hours and is designed for SYBMS students who have taken marketing or finance as specialization. The department is charging Rs. 750.00 from each student for this course.

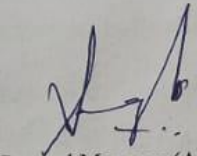
The course will begin in the second week of August, 2022. Hence, we seek your permission to collect the course fees from the interested students.

Thanking You,

  
Vidhi Chandorkar  
BMS Program Coordinator

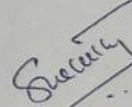
  
Principal  
20/7/2022

Vice Chairman

  
General Manager (A & A)

Vice Chairman

Treasurer

  
Secretary

  
Chairman



## HR BASICS FOR PROFESSIONALS

<b>HR BASICS FOR PROFESSIONALS</b>					
CHAPTER	TOPICS NO.	TOPIC	NO. OF HOURS	FACULTY	DAY
<b>1</b>		<b>INTRODUCTION TO HRM</b>	<b>4</b>	<b>NIDHI</b>	
	a	Meaning and Features of HRM	2		<b>DAY 1</b>
	b	Elements in HRM			
	c	Concept of HRD	2		<b>DAY 2</b>
	d	Concept of Organisational Behaviour			
<b>2</b>		<b>RECRUITMENT &amp; SELECTION</b>	<b>4</b>	<b>ASHISH</b>	
	a	Job Analysis, Job Design, Types of Recruitment	2		<b>DAY 3</b>
	b	Selection Process & types of interviews and tests	2		<b>DAY 4</b>
<b>3</b>		<b>TRAINING &amp; DEVELOPMENT</b>	<b>4</b>	<b>STEFFI</b>	
	a	Meaning, Training Need Assessment	2		<b>DAY 5</b>
	b	Process of Training			
	c	Performance Management	2		<b>DAY 6</b>
	d	Talent Management & Knowledge Management			

<b>4</b>		<b>COMPENSATION MANAGEMENT</b>	<b>5</b>	<b>ZAINAB</b>	
	a	Meaning and Types of Compensation	2		<b>DAY 7</b>
	b	Pay Structure			
	c	Incentive and Wages	1		<b>DAY 8</b>
	d	Legal and Ethical Issues in Compensation	2		
	e	Recent Trends in Compensation			
<b>6</b>		<b>INDUSTRIAL RELATIONS</b>	<b>4</b>	<b>JYOTI</b>	
		Industrial Disputes and Methods of Settling disputes	1		<b>DAY 9</b>
		Trade Unions	1		
		Collective Bargaining			
		Industrial Relations Related Laws in India	2		<b>DAY 10</b>
<b>8</b>		<b>PERFORMANCE APPRAISAL</b>	<b>3</b>	<b>NIDHI</b>	
		Introduction and conventional techniques	3		<b>DAY 11</b>
		Modern Techniques			

9		<b>STRESS MANAGEMENT &amp; INDIAN ETHOS IN MANAGEMENT</b>	4	<b>ASHWINI</b>	
		Types of Stress			
		Models of Stress Management			
		Meditation and Yoga	2		<b>DAY 12</b>
		Laws of Karma and Its importance in Corporates	1		
		LEAVES	1	<b>ASHWINI</b>	<b>DAY 13</b>
10		<b>EMOTIONAL INTELLIGENCE</b>	2	<b>VIJAY</b>	
		Introduction			
		Concept and Significance			<b>DAY 14</b>

## NOTICE

←  **HRM BASICS COURSE 2023**    
Adesh, Anand, Aryaan, Ashish, Ashwini, C...

[10/08, 23:16] Nidhi Chandorkar: Dear Students,  
**The Department of Management Studies** is organizing

 **BASICS OF HRM FOR WORKING PROFESSIONALS**   
for college students.

The course will be conducted offline on Campus

Students will be awarded with certificates  on successful completion of the course

 Aim: To make students industry ready with all required knowledge of HRM

 Course begins on: 22nd August 2022

 Duration of Course: 30 sessions

 Timings: after completion of regular lectures

 Fees: Rs. 750/-

Online Payment details:  
IFSC: COSB0000919  
MICR CODE: **4000164019**  
A/C NO.: **919050102356**  
NAME: M/S BUNTS SANGHAS S M SHETTY COLLEGE  
BRANCH: S.M.SHETTY SCHOOL PO

Fill this form after payment:  
<https://forms.gle/s1maBZK4MqTQvwj6>

For any queries contact   
... [Read more](#)

12:19 

 Message    



**BUNTS SANGHA'S**  
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**REPORT**

The Department of Management Studies has organized course on Human Resource Management - HRM Course for Working Professionals. The course was conducted in the month of Jan & February 2023.

The course was divided in 30 sessions covering different functions of HRM. 37 students participated enthusiastically.

The first session (Orientation) was conducted by Principal Dr. Sridhara Shetty.

Principal

Coordinator

# ATTENDANCE

S.NO	FULL NAME OF THE STUDENT	CLASS	ROLL NO.	11/11/23	11/12/23	11/13/23	11/14/23	11/15/23	11/16/23	11/17/23	11/18/23	11/19/23	11/20/23	11/21/23	11/22/23	11/23/23
1	Moin Ahmed Tikked	SYBMS	135	A	A	A	A	A	A	A	A	A	A	A	A	A
2	Shetty Sandya Shambu	SYBMS	125	A	A	A	A	A	A	A	A	A	A	A	A	A
3	Devadiga Nikita umesh	SYBMS	82	A	A	A	A	A	A	A	A	A	A	A	A	A
4	Aakash Patil	SYBMS	109	A	A	A	A	A	A	A	A	A	A	A	A	A
5	Gauri Yashwant Wanarkar	SYBMS	140	A	A	A	A	A	A	A	A	A	A	A	A	A
6	Sreya Suresh	SYBMS	24	A	A	A	A	A	A	A	A	A	A	A	A	A
7	Mukesh Suresh Yadav	SYBMS	142	A	A	A	A	A	A	A	A	A	A	A	A	A
8	Nandita Mishra	SYBMS	34	A	A	A	A	A	A	A	A	A	A	A	A	A
9	Ankita Santosh bhirad	SYBMS	10	A	A	A	A	A	A	A	A	A	A	A	A	A
10	Atharva Manohar Amin	SYBMS	2	A	A	A	A	A	A	A	A	A	A	A	A	A
11	Dishita Ramesh uchil	SYBMS	70	A	A	A	A	A	A	A	A	A	A	A	A	A
12	Aasiya Jumla	SYBMS	22	A	A	A	A	A	A	A	A	A	A	A	A	A
13	Diksha Divakar Shetty	SYBMS	55	A	A	A	A	A	A	A	A	A	A	A	A	A
14	Vikas Umesh shetty	SYBMS	129	A	A	A	A	A	A	A	A	A	A	A	A	A
15	Khushi shetty	SYBMS	121	A	A	A	A	A	A	A	A	A	A	A	A	A
16	Faiza Shaikh	SYBMS	117	A	A	A	A	A	A	A	A	A	A	A	A	A
17	Krishna Tiwari	SYBMS	136	A	A	A	A	A	A	A	A	A	A	A	A	A
18	Mohammed Bhinderwala	SYBMS	9	A	A	A	A	A	A	A	A	A	A	A	A	A
19	Daksh Gajendra Jain	SYBMS	20	A	A	A	A	A	A	A	A	A	A	A	A	A
20	Karissa Ribeiro	SYBMS	112	A	A	A	A	A	A	A	A	A	A	A	A	A

13	Diksha Divakar Shetty	SYBMS	55	A	A	A	A	A	A	A	A	A	A	A	A	A
14	Vikas Umesh shetty	SYBMS	129	A	A	A	A	A	A	A	A	A	A	A	A	A
15	Khushi shetty	SYBMS	121	A	A	A	A	A	A	A	A	A	A	A	A	A
16	Faiza Shaikh	SYBMS	117	A	A	A	A	A	A	A	A	A	A	A	A	A
17	Krishna Tiwari	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
18	Mohammed Bhinderwala	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
19	Daksh Gajendra Jain	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
20	Karissa Ribeiro	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
21	Pratham Anand Panchal	SYBMS	109	A	A	A	A	A	A	A	A	A	A	A	A	A
22	Pawana Shetty	SYBMS	122	A	A	A	A	A	A	A	A	A	A	A	A	A
23	Vaishnavi Shrinivas Venkatgiri	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
24	Advait Santosh Karekar	SYBMS	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25	Mrunmai Dattaraj Vichare	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
26	Chaitra Bhaskar Mogaveera	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
27	Dhruv Bahal	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
28	Shreya surendra devadiga	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A
29	Arya Vichare	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A



S.No	Full Name of the Student	Class	Roll No.	12/12/22	13/12/22	14/12/22	15/12/22	16/12/22	17/12/22	18/12/22	19/12/22	20/12/22	21/12/22	22/12/22	23/12/22	24/12/22	25/12/22	26/12/22	27/12/22	28/12/22	29/12/22	30/12/22	31/12/22	Teacher
22	Poojana Shetty	SYBMS	132	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
23	Vaishnavi Shrinivas Venkatgiri	SYBMS	133	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
24	Advait Santosh Karekar	SYBMS	70	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
25	Mrunmai Dattaraj Vichare	SYBMS	134	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
26	Chaitra Bhaskar Mogaveera	SYBMS	97	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
27	Dhruv Bahal Notwell	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
28	Shreya surendra devadiga	SYBMS	83	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
29	Arya Vichare	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
30	Shradha Rajesh Shetty	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
31	Aditya Aji Lotankar	SYBMS		A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
32	Nidhi Sunil Kesarkar	SYBMS	700	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
33	Tanya Bhaskar Shetty	SYBMS	128	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
34	Tejasvi sanjeev bhandare	SYBMS	75	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
35	Nikhil naik	SYBMS	100	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
36	Pooja Crowda	SYBMS	87	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
37	Shubeta Gaikwad	SYBMS	86	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
38	Ayush Yadav	SYBMS	141	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
39	JOEL JOHNSON	SYBMS	134	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty
40	Gayatri Shetty	SYBMS	120	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	Shetty

BUNTS SANGHA'S  
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT  
STUDIES

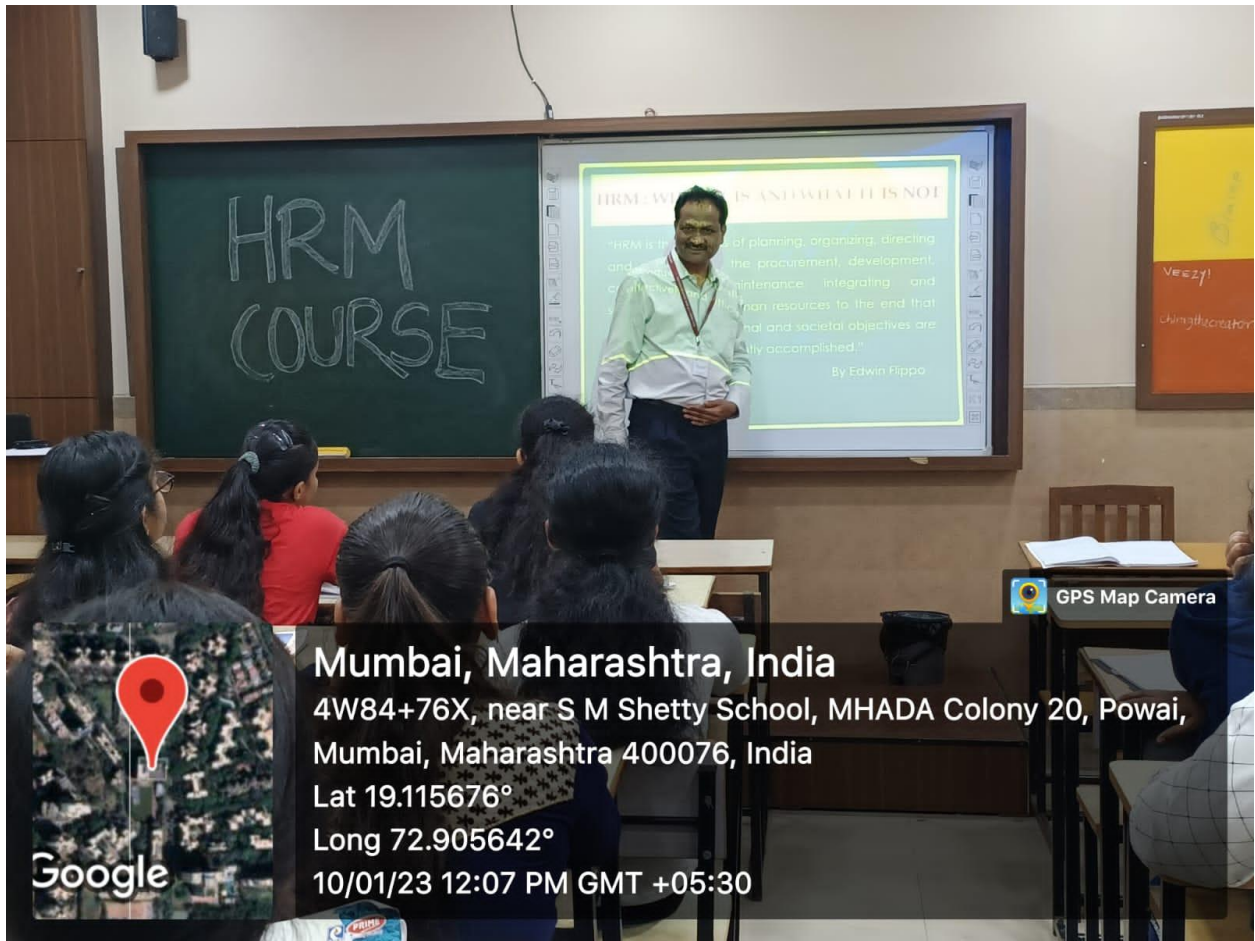
### HRM ATTENDANCE

S.NO.	FULL NAME OF THE STUDENT	CLASS	ROLL NO.	CA ZAINAB RANGSIBALA 20/01/23 DATE	CA ZAINAB RANGSIBALA 21/01/23 DATE	CA ZAINAB RANGSIBALA 22/01/23 DATE	CA ZAINAB RANGSIBALA 23/01/23 DATE	CA ZAINAB RANGSIBALA 24/01/23 DATE	CA ZAINAB RANGSIBALA 25/01/23 DATE	CA ZAINAB RANGSIBALA 26/01/23 DATE	CA ZAINAB RANGSIBALA 27/01/23 DATE	CA ZAINAB RANGSIBALA 28/01/23 DATE	CA ZAINAB RANGSIBALA 29/01/23 DATE	CA ZAINAB RANGSIBALA 30/01/23 DATE	CA ZAINAB RANGSIBALA 31/01/23 DATE	TEACHER
1	Moin Ahmed Tikked	SYBMS	135													Shetty
2	Shetty Sandya Shambu	SYBMS	125	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty
3	Devadiga Nikita umesh	SYBMS	82	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita	Nikita
4	Aakash Patil	SYBMS														
5	Gauri Yashwant Wanarkar	SYBMS														
6	Sreya Suresh	SYBMS	24	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya	Sreya
7	Mukesh Suresh Yadav	SYBMS	112	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh	Mukesh
8	Nandita Mishra	SYBMS	34	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita	Nandita
9	Ankita Santosh bhirad	SYBMS	10	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita	Ankita
10	Atharva Manohar Amin	SYBMS														
11	Dishita Ramesh uchil	SYBMS	70	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita	Dishita
12	Aasiya Jumla	SYBMS	22	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya	Aasiya

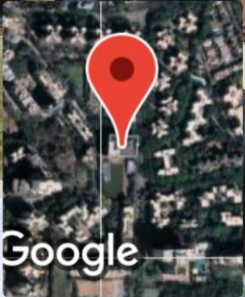
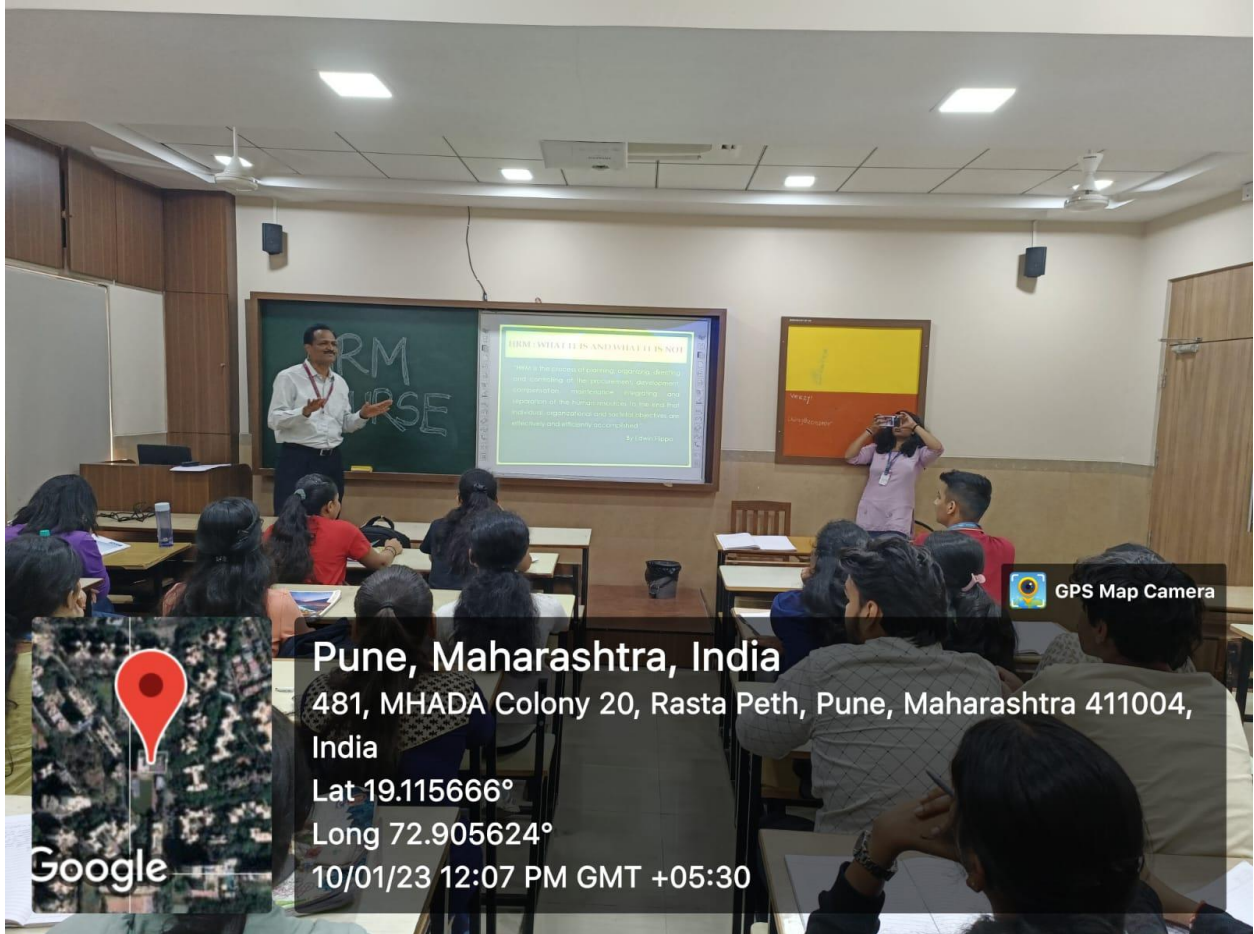
https://docs.google.com/spreadsheets/d/1OTYrHwN-IGvHhThKLK-T5IN9X\_1h6vdl#/oid=706404992

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Pictures







**Pune, Maharashtra, India**  
481, MHADA Colony 20, Rasta Peth, Pune, Maharashtra 411004,  
India  
Lat 19.115666°  
Long 72.905624°  
10/01/23 12:07 PM GMT +05:30