

13/6/19

Departmental Meeting

Agenda's

- ① Activities to be conducted during 2019-20
- ② Departmental Magazine
- ③ Objectives of Dept.

Minutes :

① Repetitive Activities / Ws / Courses :

- Microsoft - Adv. Excel (FY & SY) - July
- Fin. Market ~~Wk~~ Course (S4BMS - Finance) - June
- ~~Big~~ ^{Experiance} ~~Workshop~~ (Org. by SUBMS for F4BMS) - July
- Digital Marketing Course - July / Aug.
- Big Fiesta - January / Feb.

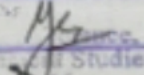
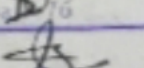
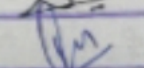
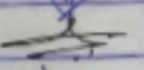
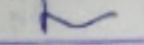
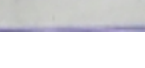
②

- Industry Visit -
- Field Trip :
 - RBI - July Court visit - Jan
 - BSE - January
 - Logistics Trip -
 - PTSM Trip - February
- Art of Presentation (By TY for S4 & F4)
- Advertisement
- The Know Show -
- PTM - (TY, SY, FY) -

↓	↓	↓
June	July	August
- Slow learners meeting before finalizing specialization

HOD

Department of Management Studies

NIDHI C. 
 Self 
 Ashish N. 
 Preeti M. 
 Zainab R. 
 Hamid 

Minutes of Meeting

26/6/19

- ① After selecting CR, ACR, CL & SL of the class every class should contribute for mgmt Associations - We have to select President MA - SUBMS.
V. President MA - TUBMS & TUBMS.
Secretary - SUBMS.
Treasurer - SUBMS.
PRO - 2 from SUBMS & TUBMS.
2 from TUBMS.

Teacher members are:

- (1) NIDHI C.
 - (2) SYEFAIMS
 - (3) PREETI M. } Permission from Principal
 - (4) ASHISH N. }
- ② All regular, ATKT, Additional Internal & Term end examination will be conducted by college.
 - ③ College has to prepare TT a month before.
 - ④ Name of paper setter, examiner & has to be submitted to principal, who in turn will submit to Cluster Head.
 - ⑤ Moderator have to selected by Principal Cluster head, & should be from same cluster.
 - ⑥ Each cluster has a lead college, Principal of lead college is Cluster Head (selected for 5 years)
 - ⑦ Summary of result has to be submitted by each college to cluster head, along with OP.

Shefali S ✓
Ashish N ✓
Preeti M ✓
Zainab R ✓

Harish M ✓

MOD
Department of Management Studies
Bunty Sangha's
S.M. Shetty College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

6/2/19

6/7/19

Minutes of the Meeting

- Microsoft Advance Excel
- ① The course of approx 30 hours duration.
 - ② It covers basics of Powerpoint along with Excel.
 - ③ Exam will be based on only Excel.
 - ④ Encourage students from FY & 2nd only for the course.
 - ⑤ Avoid TU as they have different exam schedule. It will be difficult to accommodate.
 - ⑥ Program will start in August in 6th floor IT lab.
 - ⑦ Overall Event Incharge will be Mr. Ashish Navik.

Hamsi Khar
Preeti Mathan
Ashish Navik

Department of Management Studies
S. D. S. College of Science,
Commerce & Management Studies
Powai, Mumbai - 40

08/07/19.

Minutes of AUBMS Teachers Meeting

- ① Feedback by Students
- ② Internal QP — 2 sets — (1) & (2)
- ③ Reference Book — No. text book in classroom
- ④ Core to Core Syllabus
- ⑤ Capsule Activities + Mega Activities

ATTENDANTS:

1. SPARSH VYAS
2. PRACHI AGARWAL
3. PRACHITI PAWASKAR
4. Vrajanti Todakar
5. Hamid Khan
6. Ashish Narik

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S.M. Shetye College of Science,
Commerce & Management Studies
Powai, Mumbai - 76

Departmental Meeting

01/08/19

Esperanza

- ① Money has to be collected from both SY & TYC.
- ② Involve both SY & TYC students for the organization of the event.
- ③ The event will be in 2 parts at 2 different venues.
Formal - 11am to 12:15 pm - AV Room
Informal - 12:30 pm - 2pm - Auditorium
- ④ Teacher Duty Distribution:
 1. Team formation - Preeti M
 2. Venue Preparation - Ashish N.
 3. Informal Anchoring - Harish K.
 4. Formal Anchoring - Zainab K.
 5. Arrang. & Inviting Participants - Nichi C.
 6. Events for Informal - Ashish & Preeti
 7. On Day Org. - Ingrid - Staff/Student

Staff's
Ashish Nair
Harish K
Preeti Matharu

HOD
Department of Management Studies
S.M. Sarda College of Science,
Commerce & Management Studies
Pune, Maharashtra

Departmental Meeting

25/9/19

Agenda :

- ① Educate students about code of conduct during exam & repercussions of unfair means
- ② Website data distribution
- ③ Standardization of data storage methods
- ④ Pulling reports & pics in common folder -
Nidhi - 2019-20 - Dept A duties ONLY
- ⑤ Centralizing all data
- ⑥ Prelims exams -
Results to be declared with PTM - 19/10/19
In case student fails - Remedial Measures
Strict about hall ticket issuance

⑦ PTA member - 2 parents from each div

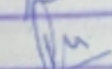
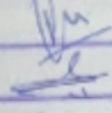
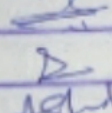
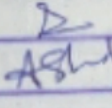
Department of Management Studies

B-10

S.M. Shetty, Director

Commerce & Management Studies

Power 2020/2026

- | | | | | | |
|---|--------|-----------|------|---|--|
| ① | Power | 2020/2026 | Know | - |  |
| ② | Preeti | Matharu | | - |  |
| ③ | Zainab | Rangwale | | - |  |
| ④ | Steffy | | | - |  |
| ⑤ | Ashish | Nauk | | - | Ashish |

Library
Corner
Minutes

Department Meeting

5/12/2020

- ① To encourage students to participate in Sports Day, annual day & inter-collegiate festivals
- ② Distribution of the results
- ③ Focus on improving TYBMS result.
- ④ Orient students about the Industrial Visit organised by the college.

Department of Management Studies
B. Com. (Hons)
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Pune University, Pune - 411 004

Harish Khatwani
CA Zainab Langwale
Steffi Solve
Preethi Mathani
Ashrith Nark

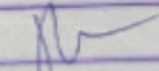

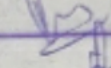
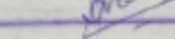
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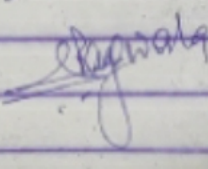
Department Meeting

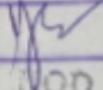
6/1/2020

- ① Finalisation of events for the departmental events
- ② Picking up volunteers for the event.
- ③ Encouraging students for maximum participation in the departmental events, sports events & annual day
- ④ Orient students about the Industrial v.s.t organised by the college.

Hanno Kumar
Sheff S
Heehi M
Arshid Hash

CA Zainab Begum



NOD
Department of Commerce
S.M. Shri. College
Commerce & Management
Powai, Mumbai

Library
Corner

Department Meeting

11/2/2020

- ① ATICT forms available in the college office
- ② Prelims for TY in the 2nd week of March
- ③ Make report on Industrial visit
- ④ Farewell to be arranged for TYs in the month of March 2020
- ⑤ Grading of internal marks - A, B, C, D
A-15-20, B: 10-15, C & D - Re test (Below 10)

ca Zainab Rongwale
Preeti Matharu
Ashish Nark
Shefi S
Hamid Khan

[Signature]

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College of ...
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