

Library - Teachers Corner

03/06/17
12 noon

Minutes of the meeting

1) Internalising points discussed in staff meeting

2) Target for 100% result in 24 & 14

3) Monthly Report: Content of the report

(i) Mentorship Report (By each subject teacher)

S. no.	Name of ^{R. no.} Name of	Name of the st.	Attendance status	Progress	Remark
--------	----------------------------------------------	-----------------	-------------------	----------	--------

Each teacher gets atleast 15 students from each class
(Class teacher gets 20-25)

(ii) Activities conducted - Go for small, meaningful capsules of activities. Report with pics & attendance record.

(iii) Placement of the month

(iv) Achievement of students (intra & inter college)

(v) Monthly meeting Report = Agenda & Minutes
(to be signed by Principal)

4) Forms of new admission to be checked

Amritesh Mishra

Jimit Marudia

Vijayak V. Joshi

Pooja Shetty

(Nidhi Chandorkar)

Department of Management Studies

Faculty of Management Studies

S.M. Shetye

Commerce & Management Studies

For 2017-18

Page No. 76

~~Amishree~~
G. mit.

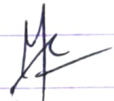
~~Shetty~~

Conference Room

05/06/17

Meeting for Mentorship & EDC

- 1) Role of mentor
- 2) Capacity of teacher to handle ^{no. of} students & meeting schedule for meeting students
- 3) Encouraging students for NUSSD &
- 4) Get atleast 20 students for EDC


(NIDHI CHANDOLEKAR)


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Amritesh Mishra

Jimit Marudia

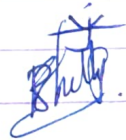
Steff Salve




Jimit



Vinayak V. Joshi
Prof. Shetty



R.no. 812

19/6/17

Minutes of the Meeting

- 1) Date for the event is yet to be decided as BBI & BAF prog. have their workshop too. Tentatively 24/6/17 (Saturday)
- 2) Create a team of students for organizing
 - Creative team
 - Stage & inauguration function team
 - Registration team
 - Refreshments
- 3) Participants to be contacted - Students team.
- 4) List of resource persons are yet to be received. Resource person communication will be done by Nidhi & Steffi.
- 5) Refreshment Teacher In-charge - Pooja S.
Folder preparation - Zainab. & team of students
Inviting & Felicitation - Steffi S.
Registration - Jinkit.
Inauguration function - Anurish.
- 6) Team of students to be called together at 11:15 for meeting in R.no. 812

Steffi
Anurish - in-charge



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

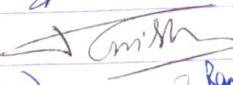

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Eunice Sahebrao
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5) All the teachers have been given mentorship for students of 2 classes only.

6) Role of mentor:

- (i) They have to know students better by first collecting basic info. about their attendance, score in subjects, likes & dislikes in subjects.
- (ii) Be vigilant about their attendance & work for improvement by talking to their parents (phone or in person), talking to them etc.
- (iii) Understand their environmental condition by knowing about how are they staying, with whom, where, travelling etc.
- (iv) Give them time for personal interaction.
- (v) Don't behave like class teacher, give them trustable environment by being friendly.
- (vi) Decide and inform the students their meeting schedule.
- (vii) Maintain records of meeting with students signature.

HS

SUBMS (A) - 
SUBMS (B) - 
TUBMS (A) - 
TUBMS (B) - 
Zanab (19/6/17) - 

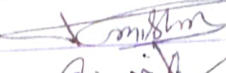

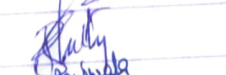


21/6/17

Minutes of the Meeting

- 1) The name for the ~~next~~ Friday workshops is The KNOW show
- 2) CA Anurish & Adv. Jinit will be taking it on 30/6/17 on "Insider Trading"
- 3) There was no issues or were no. problem areas in the workshop. Good job done by all. But somehow the turn up of participant was poor. Need introspection.
- 4) Teachers are requested to go thru their membership data & furnish necessary info. by 3rd July.
Please make reports of your event and save it at one place
Common folder - Nidhi - BMS 2017-18 - Departmental Activities.
- 5) Letters are to be sent to all defaulters. SMS informing parents to need to be sent to all low attendance students.



Teachers Attended:

Anurish	M	
Jinit	M	
Sliff	S	
Rajiv	S	
Zahab	R	

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Minutes of the Meeting

1) Discussion on events for 22nd July event for F4BMS students

2) Inviting guests - Javed →
 - Nipur Trehan →
 - Navina Megali

3) Opening Remark →, lightly

- Principal Sir.
 - Introduction Guests → floral / Welcome

- Panel
 - Activities ^{Amil Kapoor, Shakti Kapoor, Kachoo, baby}
~~hen~~ hen, ~~abhi panzer~~ donkey, ~~snake~~ ~~goat~~ goat, pig, wolf, duck, honey bee

- Grouping
 - Paper quiz
 - Audio / V. quiz
 - Funny Tasks - 5
 - "Esperanza" - "First Year - First Meet"
 Party Wear

- Food - (40 - 35/-)
 - Judges ^{Guests} - Hamper - chocolate - 250 x 4 = 1000
 - Gift ^{Guests} for winner - 300/-
 - water bottle - Coffee / Tea / Juice

- | | | | |
|------------------------------|-------------------|----|--------------------------------|
| Kunjel Pal | Wafel | 1) | |
| Rohan Patil | Shakti | 2) | Pooja Shetty Shetty |
| Nuzhat Hawaldar | Shakti | 3) | Zahab Shetty |
| Harikishan | Shakti | 4) | Jimit Shetty |
| Sujaya Shetty goa | Shakti | 5) | Amritesh Shetty |
| | | 6) | Steph Shetty |



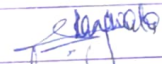
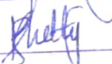

11:30 am / Staff room


31/7/17

Minutes of Meeting

- 1) Day of Inauguration - Instead of 12th, 14th (Mon.)
at 11:15 am. in AV room due to blood donation
- 2) Zero to Hero -- Think of better title
- 3) Finalize guest by ~~mon~~ tuesday.
- 4) Topic should not be repeated
 - Max. 1 groups from each class
 - 3 people in 1 group.
 - 10 - 12 minutes
 - Class Inch. need to register topic by 8th Aug.
to Pooja Shetty
- 5) Title for 3rd Aug "Know Show" - Aapatkaal

i.

2. Steff S. 
3. Jimit Maradia 
4. Zainab Rongwala 
5. Pooja R. Shetty 
6. Amritha Mishra 


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Staff Room

14/9/17

Minutes of The Meeting
Agenda - Important Dates

- 1) Syllabus completion dates
F4BMS - 06/10/17
S4BMS - 24/9/17
T4BMS - 27/9/17
- 2) Preliminary Examination
F4BMS - 09/10/17
S4BMS - 29/9/17
T4BMS - 03/10/17
- 3) Preliminary Q. paper submission for all years
- 23/9/17
- 4) Consolidated Internal Marksheet - 23/9/17
(all years) (soft copy + Hard copy)
- 5) All the class teachers are requested to mail the format of internal marklist to each subject teacher on 19/9/17


Marudia Jinit


Shafi - 2

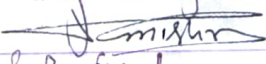
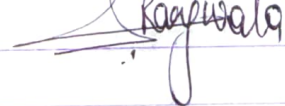
Roopas

Amerish

Zainab


Punit


Pooja Shetty

Shanki K. Shinde	9819051367
Deena Rajan	99 9930104680
Siddhant. J. Topre	7506854036
Ninay Gupta	9224448853
Bhyanika Kulkarni	9930710893
Kirti Kulkarni	8291302944
Poonam Vishwakarma	8108522708
Aditya. More	9618124181
Anjali Mishra	8097257522
Vrushali Nikam	8692904029.
Grishma Shelar	8108995332
Divya Donar	8898658353.
Manisha	
Sakshat Kotian	9987669752
Devesh Sharma	9619688855
Shawn Dsouza	9189178504

- 1] TRADITIONAL - Vrushali Nikam - 8692904029.
- 2] MALHARI & PINGA - Shriyal. S. Shetty - 9819475735
- 3] MALHARI - Sakshat Kotian - 9987669752
- 4] ZINGAT - Devesh Sharma - 9619688855

19/12/17

Time: 11:10am Staff + Students Meeting

820.

Agenda: 1) Finalizing team for annual day Dance.
2) Editing Team for Magazine & more articles.

Minutes:

- 1) 4 different forms of dance to be included.
- 2) Heads for each dance form identified.
- 3) Overall head will be Kunal Pal.
- 4) Editors for the magazine from students will be
 - Saleha Butt
 - Varshnavi. A.
- 5) Dress colour code decided: Red & Green if available.

Zainab. R :

1) Kunal Pal

2) Saleha B.

3) Varshnavi. A.

4) Rohan Patil

5) Sayaya Shetty

Ranjana

[Signature]

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Time : 12:30

Date : 02/01/18

Staff Meeting

1) More attention on Attendance

- Make Parents Group.
- Post TT to the students Parents' Group.
- Call parents of defaulters & send letters

2) Feedback of all the events done, esp. know show.

3) Reporting of events have to be structured

- 1) Title :
- 2) Objective:
- 3) Resource Person:
- 4) Teacher Incharge:
- 5) Date & Venue :
- 6) Activity Details :
- 7) Evidence of Success:
- 8) Photos

4) Defaulter list should be submitted by 3rd.

5) Take feedback from students

Staff. S.

S

Zainab R.

Z

Anurish M.

Jinil M.

Prerna
Prerna
Prerna

Prerna

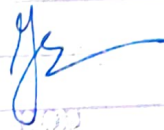
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Department Meeting

- 1) Do the teaching process as per the plan made in the beginning of semester.
- 2) Pls. do specify methodology without fail
- 3) Declaration of S4 & F4 results after 8th Jan.
- 4) Focus on TUBMS result. Work harder for TUBMS(A) weak students & TUBMS(B) - Toppers - [90% overall]
- 5) Principal is going to have departmental meeting. One department in one day
- 6) Work for rankers.

Steffi S.
Jimit M.
Anshit M
Zainab R.

~~Rishi~~
~~Anshit~~
~~Rishi~~



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01/11/18

Library corner

① Dividing the TUBMS class.

01 - 26	-	Nidhi
27 - 52	-	Zareen Steffi
53 - 76	-	Jimit
77 - 103	-	Zainab
104 - 129	-	Amritesh

Mentoring process should include

- Calling the parents of defaulters - on Saturday
- Giving them assignments against low attendance
- Also include

Media planning - Guest
Guest lectures on OR, Media,
~~Defaulters of OR~~ - 10

Better results in OR - Bi-weekly Test: Saturday - 11.10.20

20th Jan

3rd Feb - X

17th Feb

3rd March


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1

2 Amritesh

3 Jimit Maradia

4 Steffi Sdve - 2

5 Zainab Ranzwala

~~Amritesh~~
~~Ranj~~

~~Ranzwala~~

noon

Minutes of Meeting (Library Corner)

03/02/18

- 1) The list of events suggested by students & teachers were discussed.
- 2) Events finalized were
 - 1) Quizoholic - Quiz for business managers
 - 2) Jumanjee - Treasure hunt.
- 3) Overall event incharge is Ms Zainab.
- 4) Students incharge are:
 - Pannuha Jerry
 - Haikerishnan Pillai
 - Dashrath Prapathi

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- 1) Amritesh - ~~Amritesh~~
- 2) Jimit M - Jimit M
- 3) Vassher H. - ~~Vassher H.~~
- 4) Zainab R - ~~Zainab R~~
- 5) Stiffi - 7

22/2/18

Minutes of the Meeting

- ① Contact personally for the fest.
 - Separate desk for registration
 - Banner to be placed in the room
 - Allocation of duties (done by ^{Ms} Zainab)
- ② Engage students in first 2 lectures
- ③ No inauguration will be done on 24th
- ④ Internal Addition exam is starting on 26th Feb.
- ⑤ University exams are going to continue to 12th May, Teachers will have supervision duty
- ⑥ Prepare calendar for 2018-19.

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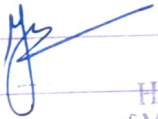
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|-------------|---|--------------------|
| 1) Amritesh | - | <i>[Signature]</i> |
| 2) Jimit M | - | <i>[Signature]</i> |
| 3) Zainab R | - | <i>[Signature]</i> |
| 4) Vansha H | - | <i>[Signature]</i> |
| 5) Staff S | - | <i>[Signature]</i> |

Library Corner.

06/03/18

MINUTES OF THE MEETING

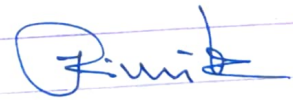
- 1) Syllabus completion of F4, S4, T4 by 10th. We can extend till 14th But avoid
- 2) Prelims of T4 will start from 20th March
- 3) Date of submission of T4 prelims OP by 15th March
- 4) Farewell for TUBHS along with TUBHM on 7th April - Second session
- 5) Zainab & Varsha, please collect 100/- from each student of S4.
- 6) Term exam will end by May 21. So plan holidays accordingly.



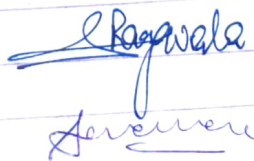
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1) Jimit M

- 

2) Zainab R

- 

3) Vassela H

23/3/18

Department Meeting

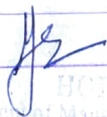
Agenda: Important dates related to exams & result.

Minutes:

- 1) Old ATKT results to be declared on 28/3/18.
- 2) 28/3/18 - 5/4/18 : Reverification & Reval of old ATKT.
- 3) 2/4/18: Submission of new ATKT marksheet.
- 4) 7/4/18: Result of new ATKT & distribution of marks.
- 5) 7/4/18 - 13/4/18 : Reverification & Reval.
- 6) 12/4/18 - 23/4/18 : II Sem regular exams.
- 7) 25/4/18 :- Marklist submission & moderation.
- 8) 05/5/18 : Result declaration with marksheet distributed.
- 9) 10/5/18 : Marklist submission of Sem 4.
- 10) 18/5/18 : Declaration of results with m/s of Sem 4.
- 11) 28/5/18 - 31/5/18 : Admission of SU & TU.
- 12) 04/6/18 - College re-opens for SU & TU.

Staff
Jimit

Runit


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