

**BUNTS SANGHA'S**  
**S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT**  
**STUDIES, POWAI.**  
**NAAC ACCREDITED 'A' GRADE**  
**IMC RBNQ CERTIFICATE OF MERIT 2019**  
**ISO 21001:2018 CERTIFIED**

Department: ACCOUNTANCY AND FINANCIAL MANAGEMENT

Program: Bridge course in Accountancy for first year students of Commerce and Management Studies

Objectives: To help students understand about basic accounting policies, entries etc. and also make fresher more well verse with accounting.

Need: Students who are fresher to accountancy and those who have problem in basic accounting will be benefited from this course.

Content: Introduction to Basic Accountancy, Journal Entries and sums related to it, Ledger, Trial Balance, Subsidiary Book and Final Accounts.

Date: 20/09/2021 to 10/10/2021

Venue: Zoom Platform (Online)

Duration: 30 hours

Free of Cost

Proposed by: Department of Accountancy and Financial Management

Verified by: Dr. Sridhara Shetty – Principal -



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**Department of Accountancy and Financial Management**

**Minutes of the Meeting**



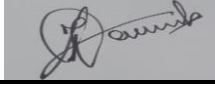
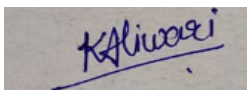
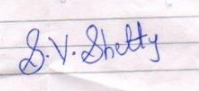


The Departmental meeting was held on 16<sup>th</sup> September 2021 at 12:30 pm on zoom platform. Following matters were discussed in the meeting:

1. It was decided that Department will be conducting Bridge course in Accountancy from 20<sup>th</sup> September 2021 onwards and teachers were requested to plan their course schedule likewise.
2. It was discussed that Asst. Prof Swati Shetty will be the Convenor for Bridge course in Accountancy.
3. Teachers were instructed to plan some events for the Department of Accountancy and Financial Management and suggestions were taken for the same.



Mr. Sandesha Shetty  
(In-charge of the Department)

Teachers who attended the meeting:

Name	Signature
Mr. Sandesha Shetty (In-charge of the Department)	
Mr. Virendra Singh – Member of Accountancy Department	
Ms. CA Zainab Rangwala - Member of Accountancy Department	
Ms. Komal Tiwari – Member of Accountancy Department	
Ms. Swati Shetty – Member of Accountancy Department	
Ms. Preeti Matharu– Member of Accountancy Department	
Mr. Ashish Navik – Member of Accountancy Department	

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**Department of Accountancy and Financial Management**

**POSTER**



**Bunts Sangha's**  
**S.M. Shetty College of Science, Commerce &  
Management Studies, Powai, Mumbai-76**  
**Permanently Affiliated to University of Mumbai**  
**NAAC Accredited 'A' Grade**  
**IMC RBNQ CERTIFICATE OF MERIT 2019**  
**ISO 21001:2018 Certified**

**Department of Accountancy  
&  
Financial Management**

*Organizes*

**Bridge course in Accountancy for  
first year students of Commerce  
and Management Studies**

*Highlights*

**This course caters to those students who  
are freshers to accountancy and so those  
who have problems in basic accounting.**

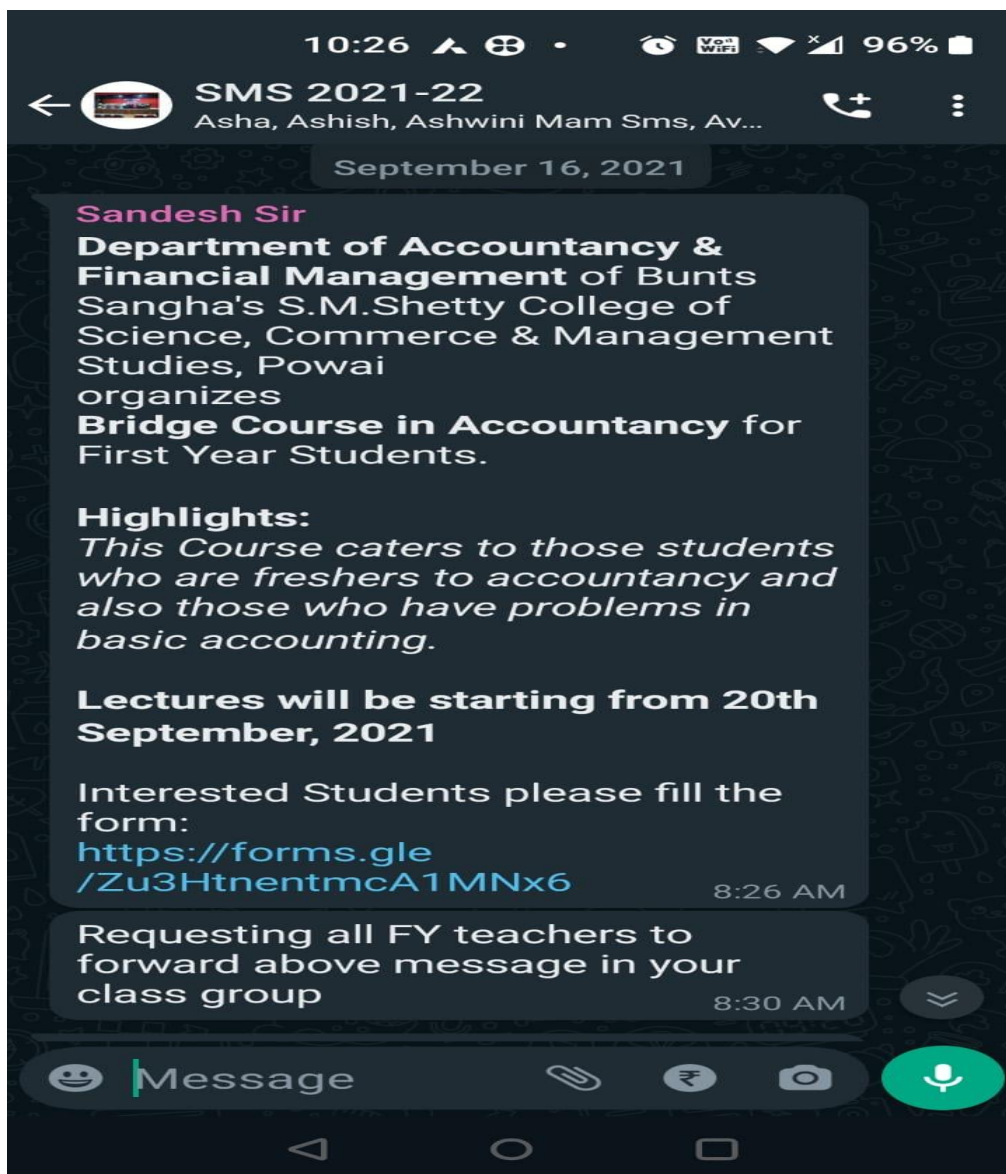
**From: 20th September 2021**

**Contact Person:  
Prof. Swati Shetty  
Contact No: 8108492095**

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**Department of Accountancy and Financial Management**

**NOTICE (WHATAPP MESSAGE)**



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**Department of Accountancy and Financial Management**

***BRIDGE COURSE IN ACCOUNTANCY FOR FIRST YEAR STUDENTS OF***  
***COMMERCE AND MANAGEMENT STUDIES***

**BUDGET**

**(Scheduled from 20th September 2021 to 10th October 2021)**

<b>S.NO.</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>
<b>1</b>		<b>NIL</b>

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**Department of Accountancy and Financial Management**

**BRIDGE COURSE IN ACCOUNTANCY FOR FIRST YEAR STUDENTS OF  
 COMMERCE AND MANAGEMENT STUDIES**

Course Date: 20<sup>th</sup> September 2021 to 10th October 2021

**SYLLABUS**

SR NO.	CONTENT	Hours
1	<b>INTRODUCTION TO BOOK KEEPING AND ACCOUNTANCY</b> <ul style="list-style-type: none"> <li>• Introduction and meaning of book keeping</li> <li>• Meaning of accountancy</li> <li>• Difference between book keeping and accountancy</li> <li>• Basic of Accounting</li> <li>• Classification of accounts</li> <li>• Accounting Terminologies</li> <li>• Accounting concepts, Conventions and Principles</li> <li>• Key Accounting concepts</li> </ul>	3
2	<b>JOURNAL</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Journalizing</li> <li>• Basic journal entries</li> </ul>	5
3	<b>LEDGER</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Difference between journal and ledger</li> <li>• Ledger posting.eg:- Cash A/debtors A/c and bank A/c etc.</li> </ul>	6
4	<b>SUBSIDIARY BOOK/SUBDIVISION OF JOURNAL</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Types of Subsidiary book.i.e purchase book, sales book, purchase return, bills receivable etc.</li> <li>• Problems solved on Subsidiary book.</li> </ul>	3
5	<b>TRIAL BALANCE</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Accounting Trial balance examples.</li> <li>• Preparation of Trial balance.</li> </ul>	2

6	<b>FINAL ACCOUNTS</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Types of final accounts</li> <li>• Final accounts basic adjustment</li> <li>• Preparation of Trading and Profit and Loss account.</li> <li>• Preparation of Balance sheet.</li> </ul>	11
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## Course Schedule

DATE	TOPIC	NAME OF THE FACULTY
20/09/2021 – 22//09/2021	Introduction to Basic Accountancy	Prof. Sandesha Shetty
23/09/2021– 26/09/2021	Introduction to Journal and Sums	Prof. Swati Shetty
27/09/2021 – 30/09/2021	Ledger	Prof. CA Zainab Rangwala
01/10/2021 – 03/10/2021	Trial Balance	Prof. Preeti Matharu
04/10/2021 – 06/10/2021	Subsidiary Book	Prof. Ashish Navik
07/10/2021 – 10/10/2021	Final Accounts	Prof. Virendra Singh and Prof. Komal Tiwari



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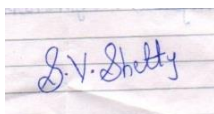
**REPORT**

**Event:** Bridge course in Accountancy for first year students of Commerce and Management Studies

**Platform:** Virtual (Zoom)

**Objective:** To help students understand about basic accounting policies, entries etc. and also make freshers more well worse with accounting.

**Highlights-** Department of Accountancy and Financial Management conducted Bridge course in Accountancy for first year students of Commerce and Management Studies. The Course started from 20<sup>th</sup> September 2021 to 10<sup>th</sup> October 2021. Students from BAF, BBI, BCOM and BMS have registered and in total we had 80 students registered for the same.



**Convenor**

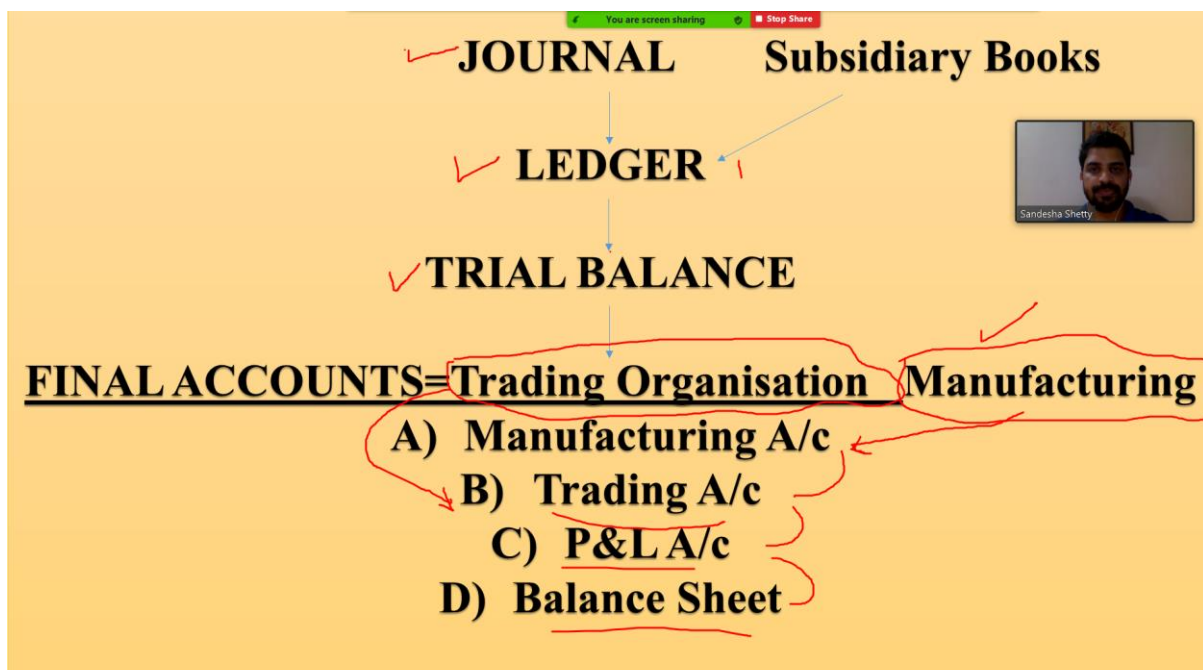


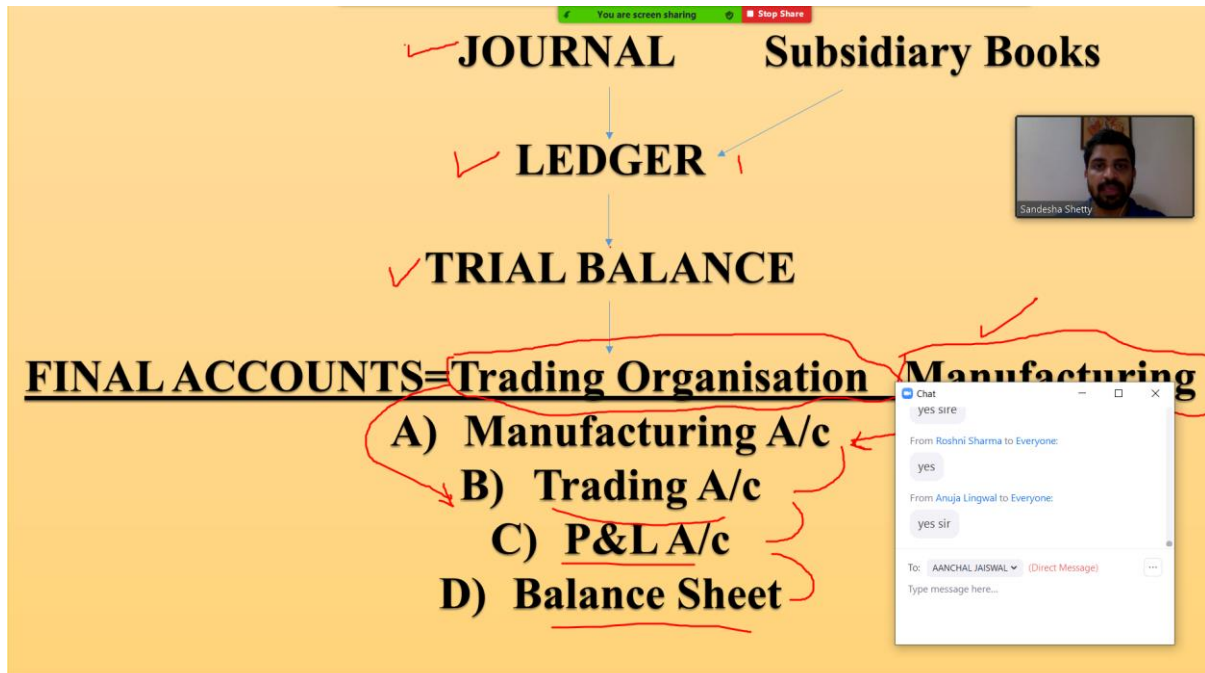
**Principal**

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Department of Accountancy and Financial Management

## PICTURES





### 3 Accounting Principles:

A) Personal A/c

Debit the Receiver & Credit the Giver

B) Real A/c

Debit What comes in & Credit what goes out

C) Nominal A/c

Debit the Expenses & losses and Credit the income & gains

You are screen sharing   Stop Share

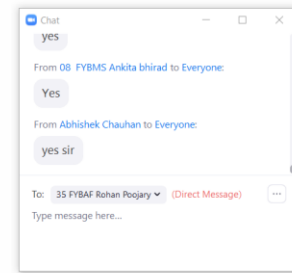
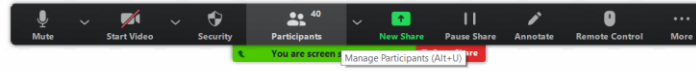
Participants (40)

Find a participant

Sandesha Shetty (Host, me)

04	FYBMS Kedar Singh Bhandari	🗨️
08	FYBMS Anikta bhirad	🗨️
116	FYBMS Rishabh Shetty	🗨️
119	FYBMS Tanya Shetty	🗨️
127	FYBMS Aditya Gupta	🗨️
14	FYBBI Neetu jaiswal	🗨️
14	FYBMS Shweta Gaikwad.	🗨️
17	FYBMS Daksh Jain	🗨️
18	FYBMS Sreya Kallingal	🗨️
22	FYBMS Ayan Khan	🗨️
29	FYBMS Kush Palekar	🗨️
30	Sanika Pawar	🗨️
31/	Natahsha Pujari	🗨️
35	FYBAF Rohan Poojary	🗨️
36	FYBMS Karissa Ribeiro	🗨️
36	FYBBI Vaishnavi Salunkhe	🗨️

Invite   Mute All



### 3 Accounting Principles:

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**ATTENDANCE RECORD**

**(20<sup>th</sup> September 2021 to 10<sup>th</sup> October 2021)**

Name of the Student	Gender	Class	20/09/	21/09/	22/09/	23/09/	24/09/	25/09/	27/09/	28/09/	29/09/	30/09/	1/10/	4/10/	5/10/	6/10/	8/10/	9/10/	10/10/
Aditi shinde	Female	FYBBI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Aadira naik	Female	FYBMS	P	A	P	P	A	A	P	P	A	P	A	P	A	P	A	P	P
Raghav sharma	Male	FYB.Com	A	P	A	A	P	P	A	A	P	A	P	A	P	A	P	A	A
Kirti Singh	Female	FYBMS	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Tanya Bhaskar Shetty	Female	FYBMS	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P
APEKSHA ANIL NINGAWALE	Female	FYB.Com	A	P	A	P	A	A	P	A	P	P	A	A	P	P	P	A	P
Neetu jaiswal	Female	FYBBI	P	A	P	P	P	P	A	P	A	P	P	P	A	P	A	P	P
Devkanta Maji	Male	FYBMS	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Joel Dsouza	Male	FYBMS	P	A	P	P	P	P	A	P	A	P	P	P	A	P	A	P	P
Poojagupta	Female	FYB.Com	A	P	A	P	P	A	P	A	P	P	A	A	P	P	P	A	P
Dimple Gungaliya	Female	FYB.Com	P	P	P	A	A	P	P	P	P	A	P	P	P	A	P	P	A
Tejas Shetty	Male	FYBMS	P	P	P	P	P	A	A	P	P	P	A	P	P	P	P	P	P
Roshni Sharma	Female	FYB.Com	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
Shubham yadav	Male	FYBBI	P	P	P	P	P	A	A	P	P	P	A	P	P	P	P	P	P
krishna Tiwari	Female	FYBMS	A	A	A	P	A	P	P	A	A	P	P	A	A	P	A	A	P
Shaikh Nidabano Hussain	Female	FYBBI	A	P	A	A	P	P	A	A	P	A	P	A	P	A	P	A	A
kush rajan palekar	Male	FYBMS	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	P	P
Alisha Salunkhe	Female	FYBBI	P	P	P	P	A	P	A	P	P	P	P	P	P	P	P	P	P
ATHARVA MANOHAR AMIN	Male	FYBMS	P	A	P	A	P	A	P	P	A	A	A	P	A	A	A	P	A
Kedar Singh Bhandari	Male	FYBMS	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Shubhalsami salian	Female	FYBMS	P	P	P	A	A	P	P	P	P	A	P	P	P	A	P	P	A
akashdeep dhaliwal	Male	FYB.Com	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	P	P
Karissa Ribeiro	Female	FYBMS	P	A	P	A	A	P	A	P	A	A	P	P	A	A	A	P	A
Anuja lingwal	Female	FYBBI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Aanchal jaiswal	Female	FYB.Com	P	P	P	A	A	A	A	P	P	A	A	P	P	A	P	P	A
MOLAVADE Manasi	Female	FYBBI	P	A	P	P	P	P	P	P	A	P	P	P	A	P	A	P	P

Abhishek chauhan	Male	FYB.C om	A	P	A	A	A	P	A	A	P	A	P	A	P	A	P	A	A
Ankita santosh bhirad	Female	FYBMS	P	A	P	P	P	P	P	P	A	P	P	P	A	P	A	P	P
Shraddha Rajesh Shetty	Female	FYBMS	P	P	P	A	A	A	A	P	P	A	A	P	P	A	P	P	A
Rishabh Shetty	Male	FYBMS	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Vaishnavi Santosh Salunkhe	Female	FYBBI	P	P	P	A	A	A	P	P	P	A	A	P	P	A	P	P	A
Sreya Suresh Kallingal	Female	FYBMS	P	A	P	P	P	P	A	P	A	P	P	P	A	P	A	P	P
Rohan Poojary	Male	FYBAF	P	P	P	A	A	P	P	P	P	A	P	P	P	A	P	P	A
Praveen Thevar	Male	FYBBI	P	P	P	P	P	A	A	P	P	P	A	P	P	P	P	P	P
Deepak pawar	Male	FYBBI	A	P	A	A	A	P	P	A	P	A	P	A	P	A	P	A	A
Pranay saswade	Male	FYBBI	P	A	P	P	P	A	P	P	A	P	A	P	A	P	A	P	P
Kirti Singh	Female	FYBMS	P	P	P	A	A	P	P	P	P	A	P	P	P	A	P	P	A
Chaitanya Shankar Shetty	Male	FYB.C om	P	A	P	P	P	A	P	P	A	P	A	P	A	P	A	P	P
Praveen Thevar	Male	FYBBI	P	P	P	A	P	P	P	P	P	A	P	P	P	A	P	P	A

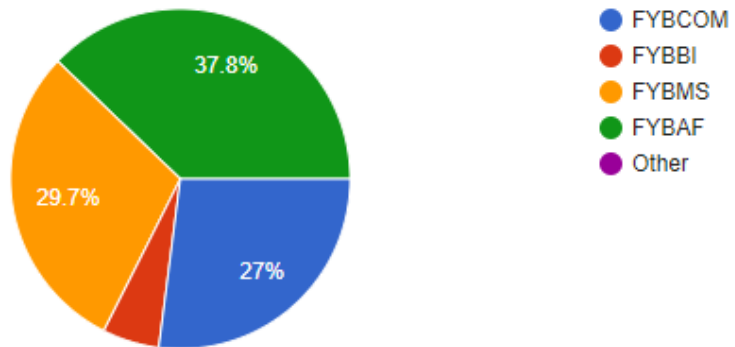
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**FEEDBACK ANALYSIS**

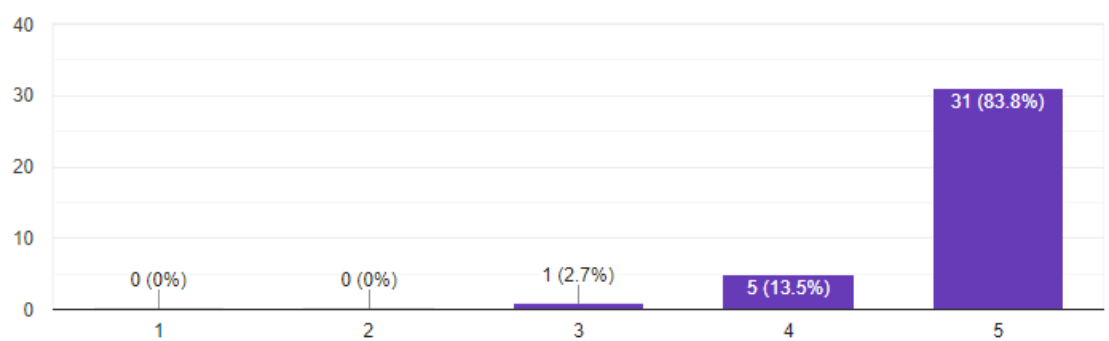
**CLASS**

37 responses



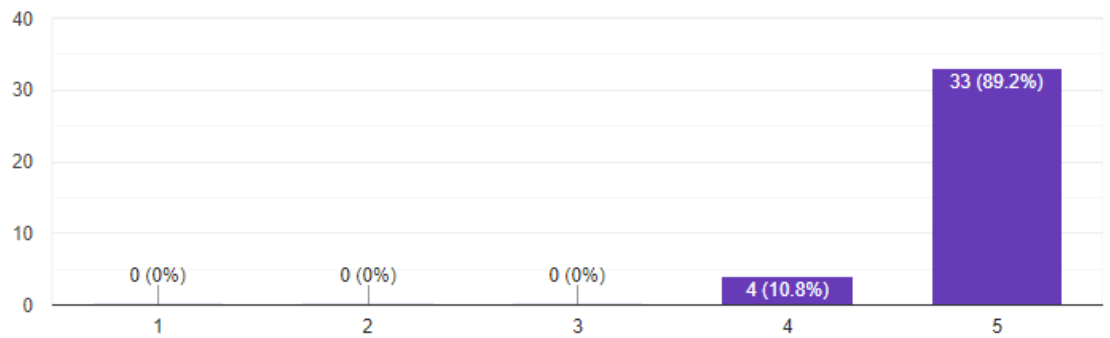
**How satisfied were you with the bridge course content**

37 responses



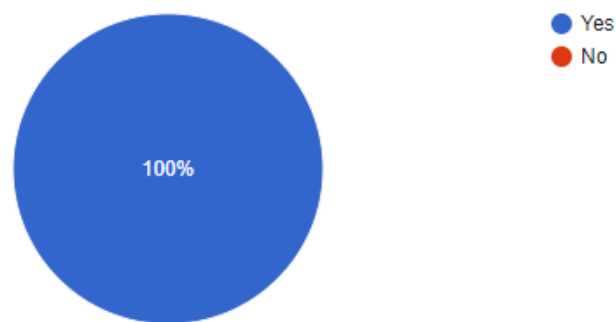
How relevant and helpful do you think the bridge course was for you?

37 responses



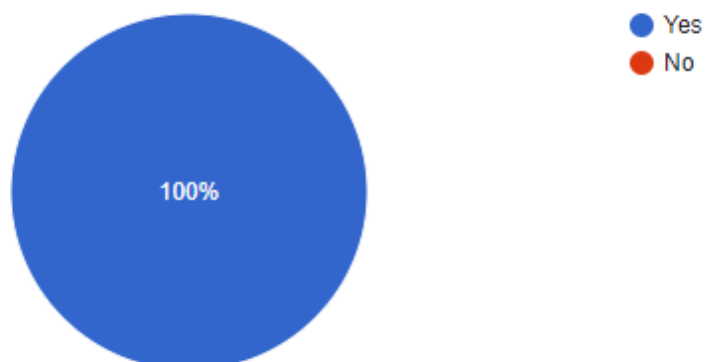
Are you Happy with the initiative taken by Department of Accountancy and Financial Management of conducting these type of Bridge course in Accounting?

37 responses



Were your doubts/query been addressed during the session?

37 responses





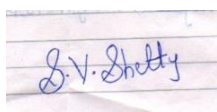
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**ACTION TAKEN REPORT**

Action taken by Department of Accountancy and Financial Management on the feedback provided on **Bridge Course in Accountancy for first year students of Commerce and Management Studies.**

<b>DATE</b>	<b>Feedback Received</b>	<b>Action Taken</b>
20 <sup>th</sup> September, 2021 to 10th October, 2021	<ul style="list-style-type: none"><li>• Participants appreciated the efforts taken by the Department.</li><li>• Students found the sessions very helpful and their concepts were clear.</li><li>• Participants liked the way teaching faculty covered all the concepts of accounting in detail.</li></ul>	Department of Accountancy and Financial Management will conduct consistently more such course so that students who face difficulties in basic accounting are clear with their concepts.



**Convenor**



**Principal**